

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 6th
November 2019 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans,
Cllr Desmond Sparkes, Cllr Janice Evans,
Cllr Lisa Hawkes, Cllr Philip Lewis,
Cllr Robert Jenkins, Cllr Christopher Jones,
Cllr David Hole, Cllr Malcolm Jones.
- In attendance: The Clerk:** Mr David S Mackerras
NPTCBC Member: Cllr Jeremy Hurley
- Apologies:** Cllr Patrick Davis.
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- 2 2019/185 Declarations of Interest**
Nothing declared.
- 3 2019/186 To approve minutes of the Full Council meeting held on Wednesday 2nd October 2019**
Proposed by Cllr David Hole, seconded by Cllr Janice Evans with all members of Council in favour, that the minutes of the Full Council meeting of 2nd October 2019 are accurately recorded.
- 4 2019/187 Matters arising**
There were no matters outstanding.
- 5. 2019/188 To approve minutes of the Extraordinary Full Council meeting held on 16th October 2019**
Proposed by Cllr Lisa Hawkes, seconded by Cllr Christopher Jones with all members of Council in favour, that the minutes of the meeting of 16th October are accurately recorded.
- 6. 2019/189 To approve minutes of the Extraordinary Full Council meeting held on 24th October 2019**
Proposed by Cllr David Hole, seconded by Cllr Diane Evans with all members of Council in favour, that the minutes of the

meeting of 24th October are accurately recorded.

7. 2019/190 Questions from the public

No members of public present.

8. 2019/191 Report & Update on County Borough/Pelenna Community Issues – Cllr Jeremy Hurley

Cllr Jeremy Hurley reported on a number of issues that he was currently in discussion over:

Water pooling over the road at xxx

Wall collapse onto road near to the viaduct – it is anticipated that NPTCBC will undertake the repair and take enforcement action against the property owner when this is established
Road subsidence opposite Bevans Terrace – currently being monitored.

Right of Way being dealt with between the Colliers Public House and the Red Bridge.

Cllr Hurley reported that the Tourism department has agreed to allow the Community Council to paint and maintain the Richard Burton sign.

NPTCBC is currently mapping the location of Knotweed Growth – residents are requested to notify CBC or Cllr Hurley of identified cases.

Various questions were raised by Council members:

Cllr Christopher Jones expressed concern over construction traffic at Cefn Saeson construction site which is apparently travelling through Ponrhydyfen – CBC Member to enquire regarding agreed restrictions.

Cllr Robert Jenkins drew attention to blocked drains outside 32 Johns Terrace – Cllr Hurley to ask Highways department to clear drains.

Gulley sucker required right through both villages – Cllr Hurley to obtain this service as soon as possible.

Requested that Cllr Hurley raise the profile of Fly tipping – a regular menace throughout the community with illegal tipping frequently occurring during daylight hours.

Cllr Hurley was requested to supply the Council Clerk with a Form of Application for a Grant from the CBC Members' fund – Cllr Hurley has pledged to work with the Community Council to secure possible grants from all available sources.

9. 2019/192 Finance

a. To approve Schedule of payments – October 2019

Proposed by Cllr Lisa Hawkes, seconded by Cllr Desmond Sparkes with all Council members present in favour, that the following payments are approved, and receipts noted.

01/10/2019 – 31/10/2019

Pre VAT.

Community Council

Payments

Wages and Salaries at resolved Council rates	
Pensions October 2019 – Ees contrib	65.67
Ers premium	356.13
HM Revenue & Customs – Oct Ees deductions	132.24
Ers NI	8.10
Bank Charges – October 2019	5.00
The Clerk – travel expenses – September 2019	136.80
CMO – travel expenses 16/09/19 – 18/10/19	45.86
Vodafone	64.91
Cllr Patrick Davis – Reimbursement for cost of Xmas banners	120.00
Vision ICT – Annual subscription 2019/20	125.00
S & A Stationers – stationery	8.27
Cllr Patrick Davis – Reimbursement for cost of Xmas tree lights	149.98
Petty Cash reimbursement – Community maintenance materials	94.07

Receipts

Lloyds Bank Interest – 9th September	0.04
SPO Rent – 1st October	95.00

Macpelah cemetery

Payments

The Clerk – travel expenses – September 2019

Receipts

Maintenance donations	80.00
Interment fee	125.00

b. To note closing balances – 31 October 2019

The following balances were noted:

Pelenna Current Account	£19,306.51
Investment Account	£ 1,001.48
Swansea Building Society	£ 23.43
Total balances	£29,421.15

c. To compare actual finance performance to budget – April - October 2019

Actual performance for Receipts and Payments for the period April-October 2019 was compared with budget and reviewed with the assistance of explanations. Proposed by Cllr Malcolm Jones, seconded by Cllr Lisa Hawkes and agreed by all members present that the variance report and explanations be accepted.

10. 2019/193 Planning applications

No planning applications were presented for consideration. Cllr Jeremy Hurley advised that Council may shortly receive a planning application for a new bungalow at Efail Fach.

11. 2019/194 Community maintenance**a. CMO Report**

The CMO reported the following work carried out:
Litter picks and Safety checks of Playgrounds and Macpelah cemetery.
Litter picks through both villages.

Tonmawr:

Strimmed Rockery area and cleared Planters and Rockery.
Strimmed around Post Office/Miles field.
Strimmed around Tonmawr Community Centre and village entrance.
Wet weather painting and repairs at Tonmawr Community Centre.

Printed leaflets and delivered Christmas star leaflets in Tonmawr and Pontrhydyfen.
 Printed posters and distributed through village.
 Planted daffodils through Village/Rockery/Village entrance.
 Assisted with Christmas tree work.
 Cleared main culvert at Dan y Coed to prevent flooding.

Pontrhydyfen:

Strimmed Twyn y pandy embankment.
 Strimmed/cleared Blue Scar club embankment/trimmed trees.
 Strimmed memorial stones Blue Scar club.
 Commenced strimming and clearance of Lewis Street embankment.
 Assisted with Remembrance day memorial at Macpelah.
 Planted daffodils at Blue Scar club and Lewis Street embankment.
 Cut brambles at 'cremated remains burial' area of Macpelah cemetery.
 Grass verges cut through Efail Fach and Pontrhydyfen.

General report:

Heavy rain has caused blocked gulleys in Queen Street, Pontrhydyfen and also opposite the Colliers PH.

b. Member comments/requests

Bus stops need attention at Dan y Coed and other locations.
 The notice board at Johns Terrace is in need of repair as the door catch has failed.

12. 2019/195 To consider adoption of a Social Media policy

Members reviewed the proposed Social Media policy. Proposed by Cllr Lisa Hawkes, seconded by Cllr Robert Jenkins with all members in favour that the proposed policy should be accepted following an alteration to Para 4, Section 1 – 'Council members' should be replaced by 'Social media committee'.

13. 2019/196 Casual vacancy

The Casual vacancy which has occurred as a result of the death of Cllr Wayne Pugh will be considered at the December

meeting of Full Council.

14. 2019/197 Attendance report – October 2019

It was reported that all Members are in compliance with the attendance policy.

15. 2019/198 Cemetery

a. Maintenance

A complaint has been received indirectly from Macpelah Chapel trustees, concerning a tree growing behind the Chapel building which is alleged to be causing a damp problem.

As a precautionary measure only it was agreed that the tree should be cut back.

b. Update on enforcement action on public access to toilet facilities

There is no update available at the present time.

16. 2019/199 To consider supporting the publication of a local history work by author, Mr Jason Jarvis

Mr Jason Jarvis informed Council that he is ready to publish his most recent work: 'Tonmawr and Pontrhydyfen – through the decades – 1880's-1930's'. Jason has said of his book 'that the aim is twofold: to raise as much money as I can for Singleton Hospital/Maggies Cancer Centre, Swansea; and to highlight the rich and proud heritage of the Pelenna Valley'.

It was proposed by Cllr Diane Evans, seconded by Cllr Robert Jenkins with all in favour, that the Community Council will contribute £500 towards the publication cost. Jason will be offered the opportunity to promote his book and hopefully secure pre-publication advance sales at two forthcoming Council Christmas showings of Memorial stars at Pontrhydyfen Community Centre on 25th November, and Tonmawr Community Centre on 26th November.

17. 2019/200 Christmas Event plans 2019

'a. General update

Memory stars – 86 stars have been ordered at this time and they will be available by 20th November. The stars

will be available for viewing as follows:
 Pontrhydyfen CC 25th November 5:00-6:30 pm.
 Tonmawr CC 26th November 5:00-6:30 pm.
 Banners Installation date – 29th November.
 Christmas tree installation – 29th November
 Police escort – available on 6th December. Times to be corrected to 6:15-7:15 pm.
 Tree illumination switch on date – 1st December;
 Lighting time – Pontrhydyfen – 4:00 pm.
 Tonmawr – 5:00 pm.
 Order of Santa parade on 6th December – commencing at 6:20 pm from Pontrhydyfen RFC, travelling to Welsh Row (7:00 pm), then back to Tonmawr CC (7:15 pm.)
 Switch on order on 1st December – 4:00 pm
 Pontrhydyfen; 5:00 pm Tonmawr.
 Male Voice Choir on 6th December – Pontrhydyfen RFC 6:00-6:20 pm; Tonmawr CC 7:15-7:45 pm.
 Carol Sheets – supplied by choir, photocopied/Laminated by Council.
 Speaker for Community Council – Chair, Cllr Diane Evans.
 Council members will be requested to personally fund cost of Sweets for distribution to children.
 Music to accompany Santa to be arranged by Cllr Christopher Jones.

- ‘b. Selection of the successful competition entry**
 Due to the low number of entrants for the competition it was agreed that to extend the closing date from 6th November to 13th November.

18. 2019/201 Correspondence

- ‘a. Swansea Building Society** – letter to indicate change of building society rules. Cheques will not be available for use from 1st January 2020. **Noted**
- ‘b. One Voice Wales & VE day 75**
 OVW is encouraging Community Councils to take lead in the organisation of local celebrations marking the 75th Anniversary of the end of the war in Europe.
Agreed that this matter will be considered by

Council after Christmas.

- 'c. **One Voice Wales – training courses**
Proposed by Cllr Malcolm Jones, seconded by Cllr Robert Jenkins with all in favour that the Clerk should attend **Advanced Local Government Finance training at Barry on 27th November at a cost of £40**
- 'd. **Neath Port Talbot CBC/Community Council forum**
Meeting of 20th November cancelled due to forthcoming General Election. **It was agreed that a replacement representative in place of the late Cllr Wayne Pugh will be nominated at 4th December meeting**
- 'e. **Vision ICT – letter to encourage Council to upgrade to more accessible and allegedly more attractive website**
Agreed that this proposal will be considered at a meeting of the Community Media Engagement committee.
- 'f. **One Voice Wales Finance training**
Proposed by Cllr Desmond Sparkes, seconded by Cllr Lisa Hawkes with all members in favour that Cllr Desmond Sparkes and Cllr Robert Jenkins should attend **Local Government training at Neath 11th November at a cost of £40 per person.**
- 'g. **CISS Cancer**
Request for Financial assistance. ***Noted but unable to assist.***
- 'h. **Youth club request to be promoted on the Community Council Face book page**
Agreed that this matter will be passed to the Community Media Engagement committee for consideration.

19. 2019/202 Date of next Full Council meeting & Other Council Meetings

Full Council meeting Wednesday 4th December 2019 – 7:00 pm. Tonmawr Community Centre. This meeting will be preceded by a PACT meeting.

Christmas events working party meeting – Wednesday 13th November – 6:00 pm. Tonmawr Community Centre.

Chair

Meeting closed at 9:20pm.