

# PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Monday 6 February 2023  
at 7:00 pm, Pontrhydyfen Community Centre.

- 1 Present:** Chairperson – Cllr Lisa Hawkes  
 Members – Cllr Diane Evans, Cllr Jason Jarvis,  
 Cllr Jay Brightwater, Cllr Philip Lewis,  
 Cllr Peter Wilde, Cllr Carol Bowen,  
 Cllr Jeremy Hurley

**Apologies:** Cllr Eleanor Hole, Cllr Carl James  
**In attendance** – D S Mackerras (Clerk),  
 Cllr Tim Bowen (NPTCBC Member).  
 Mr. Paul Hinder, Grants Officer, NPTCBC

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Following comments made at the January meeting concerning Members of Council’s participation in ‘hands on’ work relating to preparation for community Events, the Chair, Cllr Lisa Hawkes, asked everyone to be mindful that not all Councillors could, or may wish to take part in this work, or work at the Miles Field site. All members should be respectful of others ability to undertake ‘hands on’ work. Council will need to strengthen the Events committee with willing Members, and also look for help from the Community.

The Chair also clarified that the meeting which took place on 19<sup>th</sup> January with representatives from the Mynydd Fforch Dwm wind farm was deemed to be a workshop, open only to Council Members, which had been agreed at the January meeting.

- 2 2023/016 Declarations of Interest**  
 Cllr Lisa Hawkes and Cllr Diane Evans declared an interest as Chair and committee member respectively of Dan-y-Coed Community Association.  
 Cllr Lisa Hawkes & Cllr Jason Jarvis declared an interest as members of the Mynydd Fforch dwm wind farm Action group

**3 2023/017 To approve minutes of the Full Council meeting held on Monday 9th January 2023**

Proposed by Cllr Jason Jarvis, seconded by Cllr Jeremy Hurley, approved by all Members of Council that the minutes are accepted as a true record of the meeting.

**4 2023/018 Matters arising**

Noted that the Grass strimmer has been sent for servicing at a basic cost of £59. The hedge trimmer has also been sent for service also at a basic cost of £59.

**5 2023/019 To approve minutes of the Finance committee meeting held on Monday 9<sup>th</sup> January 2023**

Proposed by Cllr Lisa Hawkes, seconded by Cllr Philip Lewis, approved by all Members of the committee that the minutes are accepted as a true record of the meeting.

**6 2023/020 Questions from the public**

It was noted from various sources that the River Pelenna has been polluted with an orange material. However, the colour is now clearing. Cllr Jeremy Hurley will speak with the water Company to see what can be done.

A local resident has been enquiring on a number of 'budget Issues' and has put forward some suggestions in this respect. As a result of the suggestions it has been agreed that for a six-month trial period the Council will reduce the number of paper documents issued at meetings. Other suggestions such as the issue of tablets to Council members will require further investigation.

**7 2023/021 Johns Terrace playground – Mr. Paul Hinder**

Mr. Paul Hinder confirmed that as the result of a favorable reception to our submission of an Expression of Interest, Pen-y-Cymoedd wind farm community fund has given the Community Council consent to work up the detail of the Expression of Interest to a Full Funding Application.

The Council will engage further with the Community to receive public endorsement for the intended redevelopment of the play area, through the issue of a House-to-House survey.

A number of possible play area designs will also be presented to the community via public meetings on 20<sup>th</sup> February at Tonmawr Community Centre, and on 27<sup>th</sup> February at Pontrhydyfen Community Centre.

It was proposed by Cllr Jeremy Hurley, seconded by Cllr Jay Brightwater and supported by all Community Councillors that an application for match funding of £14,000 from Neath Port Talbot CBC Minor projects grant scheme should also be submitted.

#### **8 2023/022 Casual vacancy in Tonmawr ward**

It was noted that the residents of Pelenna were advised on 1<sup>st</sup> February by public notice of the current casual vacancy in Tonmawr ward. The notice asked that a call for an election should be sent to the Returning Officer of NPTCBC within fourteen working days of the notice date.

#### **9 2023/023 Report & Update on County Borough/Pelenna Community issues – Cllrs Jeremy Hurley & Tim Bowen**

This report had been sent direct to all Community Councillors. No further information regarding the issues contained in the report was requested.

#### **10 2023/024 Finance**

##### **a. To approve schedule of payments – January 2023**

Proposed by Cllr Philip Lewis, seconded by Cllr Jeremy Hurley, and approved by all Members of Council that the following schedule of payments/receipts for January is approved.

#### **(All payments noted pre-VAT)**

##### **Pelenna Community Council**

##### **Receipts**

SPO Rent – January	95.00
Bank Interest – Lloyds Bank – January	0.43

##### **Payments**

Salary payments – paid in accordance with set rates	
Swansea CC – Dec Pension payments: Ee dedns	89.12
Employer payment	390.45
Mobile phone Clerk – January	40.00

Clerk PCC Travel expenses – December	97.65
Lloyds Bank Charges – January	7.00
Mobile phone CMO – January	8.00
CMO Travel expenses – Wks 36 – 42	58.19
Coedwen Bywyd horse project grant	500.00
Events - Spray gun	70.82
Events – plywood	157.60

### **Macpelah Cemetery**

#### **Receipts**

Burial fee	300.00
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#### **Payments**

Clerk – December Mobile telephone	5.00
Clerk – Travel expenses	16.20

It was agreed that whilst the Clerk will continue to manage the Community Maintenance Office, Cllr Jason Jarvis will take an active part in the allocation of work tasks at a local level and act as a liaison between the Clerk and CMO. It is intended that this change will be implemented on 20<sup>th</sup> February.

#### **b. To note closing bank balances – 31 January 2023**

	£
Pelenna Community Council – Cheque account	33,339.34
Investment a/c	1,003.00
Macpelah cemetery fund	17,465.80
Total balances	£51,808.14

#### **c. To compare financial performance with Budgeted position – April 2022 to January 2023**

Proposed by Cllr Lisa Hawkes, seconded by Cllr Diane Evans, and approved by all Members of Council, that the financial performance of the Community Council between April 2022 and January 2023 compared to budget, as presented is noted and variance explanations accepted. The overall income is higher than anticipated by £1,710, and overall expenditure is less than expected by £6,354

**d. Special resolution regarding account signatories – Pelenna Community Council account and Macpelah cemetery account**

Proposed by Chair, Cllr Lisa Hawkes, seconded by Vice Chair Diane Evans with all members of Pelenna Community Council in favour, that Cllr Jason Jarvis and Cllr Jeremy Hurley will become additional cheque signatories to the account held in the name of Macpelah Cemetery Fund at Lloyds bank. Any two signatures from the full list including David Mackerras, Cllr Philip Lewis, Cllr Jason Jarvis and Cllr Jeremy Hurley will be authorized to transact business on this account.

Proposed by Chair, Cllr Lisa Hawkes, seconded by Vice Chair Diane Evans with all members of Pelenna Community Council in favour, that David Mackerras, Cllr Philip Lewis, Cllr Jason Jarvis and Cllr Jeremy Hurley will also be the cheque signatories to the accounts held in the name of Pelenna Community Council & Pelenna Community Council Business savings at Lloyds bank. Any two signatures from this list will be authorized to transact business on these accounts.

**11 2023/025 Planning applications**

The following application was presented for consideration:

**Application number:** P2023/0053

**Ward:** Cimla & Pelenna

**Proposal:** Replacement single storey rear extension and new side porch.

**Location:** Cerrig Llwydion, the Woollen Mill, Main Road, Pontrhydyfen, SA12 9TT.

**Applicants Name & Address:** Emma South, address above.

Agreed that there is no objection to this application

**12 2023/026 Final response to pre-application consultation for Mynydd Fforch Dwm proposed wind farm**

A final response has been sent to the Development Company on 24<sup>th</sup> January, via its agent, Tim Mockridge of REG Power

Management.

The response states that the majority, by far of local residents appear to be against the proposed development as they are concerned about very tall turbine towers being built in close proximity to their properties.

The response also expressed specific concerns over the safety of Johns Terrace Children's play area, protection of the environment and protected species, safety issues relating to post construction debris, security of historical features, safety issues regarding construction road access, and disruption to utility supply. Other concerns listed included serious noise pollution, shadow flicker and the adverse effect on property values.

**13 2023/027 Macpelah Cemetery review of fees**

Proposed by Cllr Jeremy Hurley, seconded by Cllr Jason Jarvis, and agreed by all Council Members that a recommendation from the cemetery committee to increase cemetery fees from 1<sup>st</sup> April 2023 should be implemented. The April fee list reflects current fees charged by neighboring authorities.

**14 2023/028 Update on Miles Field Lease**

Proposed by Cllr Jay Brightwater, seconded by Cllr Jeremy Hurley and agreed by all Council Members that a document (Regulatory Reform – Business Tenancies England & Wales – Order 2003) indicating that the lease is not subject to the Landlord and Tenant act i.e. there is no automatic right that the 25-year lease be renewed at the end of its term, should be accepted by Council, and that the Lease documentation be signed by the Chair and Vice Chair

**Lease costs**

Noted as previously informed that the following costs are now due to NPTCBC:

Public Open Spaces advertisement costs	£375.12
Contribution to NPTCBC legal costs	125.00
Contribution to NPTCBC surveyor costs	125.00
NPTCBC legal department will register the lease free of charge.	

However, there will be a £40 fee payable to the Land Registry via NPTCBC

### **Let's Get Growing**

Members were reminded that the Council should aim to complete the project by 30<sup>th</sup> March as agreed with Pen y Cymoedd community fund, despite the difficulties experienced.

### **Hands on Courses suitable for interested Council Members**

The following courses have been identified to be available:

Dove Community gardens, Banwen – Monthly drop ins

The Carbon Community – planting edible hedgerow – 9<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> February

Fruit pruning workshop, Margam – 11<sup>th</sup> February

Fruit pruning workshop, Cardiff Global gardens – 18<sup>th</sup> February

### **Orchard trees package**

Trees have been delivered to Cllr Peter Wilde – now available for volunteer planting at Miles Field

## **15 2023/029 Correspondence**

- a. Patrick Davis congratulated Events committee on the organization of the Christmas lights switch-on.

**Noted.**

- b. Welsh Government grant available up to £1,000, or above to increase democratic involvement – particularly digitally, perhaps to provide public remote access to Council meetings, send communications digitally to the community.

**Agreed that the Council will apply for a grant for the second stage.**

- c. Cllr Tim Bowen indicated that the cost of supplying electricity for the Christmas tree at Tonmawr Sub Post Office is £50.

**Agreed that the cost is acceptable to the Community Council. The same amount will be paid to Pontrhydyfen Community Centre to meet the cost of electricity for that tree.**

- d. NPTCBC reminded the Council of its invitation for a representative to attend the Community Council/County

Borough liaison meeting on 7<sup>th</sup> February at Port Talbot Civic Centre for the draft County Borough Consultation.

**Noted.**

- e. Swansea Bay Community Health Council informed that the CHC will be replaced a new body, Llais in April 2023. Llais will act as a liaison between Health & Social Care and the public. The new body is looking to set objectives for its first year. The Community may have its Voice heard on Health & Social Care issues through this channel. Council Members should take this opportunity.

**Noted.**

- f. Tim Mockridge of REG Power Management has confirmed receipt of Community Council response in pre-planning application consultation for Mynydd Fforch Dwm proposed windfarm.

**Noted.**

- g. NPTCBC is going through a consultation to develop a new Cultural strategy for Arts, Heritage and Sport. Opportunities for Council members to meet with NPTCBC officers this week were listed.

**Noted.**

- h. Pen-y-Cymoedd community fund has invited a representative to attend their Event to liaise with grantees on 7<sup>th</sup> March – Park & Dare theatre, Treorchy.

**Clerk to attend as Council representative.**

- i. Club Cwtsh is offering free Welsh classes from week commencing 13<sup>th</sup> February: Tuesdays and Wednesdays 7:30pm; Thursday 12:30pm. On-line.

**Noted.**

## **16 2023/030 Date of next meeting**

Extraordinary meeting – Council policies 27 February 2023  
7:00pm. Tonmawr Community Centre.

Full Council meeting – 6 March 2023 7:00pm Tonmawr  
Community Centre.

Meeting ended – 9:50 pm.



Chair .....