

# PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Monday 5 December 2022 at 7:00 pm, Tonmawr Community Centre.

- 1 Present:** Chairperson – Cllr Lisa Hawkes  
 Members – Cllr Diane Evans, Cllr Jason Jarvis,  
 Cllr Morgan Thomas, Cllr Philip Lewis,  
 Cllr Carl James
- Apologies:** Cllr Jay Brightwater
- In attendance** – D S Mackerras (Clerk), Cllr Jeremy Hurley (NPTCBC Member), Cllr Tim Bowen (NPTCBC Member).
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- 2 2022/183 Declarations of Interest**  
 Cllrs Lisa Hawkes, Diane Evans and Carl James declared an interest as Chair and committee members respectively of Dan-y-Coed Community Association.  
 Cllr Lisa Hawkes & Jason Jarvis declared an interest as members of the Mynydd Fforch dwm wind farm Action group
- 3 2022/184 To approve minutes of the Full Council meeting held on Monday 7th November 2022**  
 Proposed by Cllr Jason Jarvis, seconded by Cllr Morgan Thomas, supported by all Members of Council that the minutes are accepted as a true record of the meeting.
- 4 2022/185 Matters arising**  
 EOI form in respect of a Pen y Cymoedd community grant for John's Terrace playground has been completed and will be submitted tomorrow. If the PYC panel is satisfied with the EOI on 23<sup>rd</sup> January they may invite submission of a full application for consideration on 10<sup>th</sup> April. The grant application is for £91,570. Additional grant assistance will also be needed from Neath Port Talbot CBC of £14,000.  
 The draft lease for Miles Field, Tonmawr, has been received and sent to all Members of Council for review. Amendments

have been agreed with NPTCBC on 'Boundary walls' supported by all Members of Council that the lease should be accepted with agreed amendments on boundary walls and fences.

Clarification has been obtained on an insurance cover issue and the use of information boards

Proposed by Cllr Morgan Thomas, seconded by Cllr Carl James, supported by all Council members that the agreed lease be accepted, and when completed will be signed by the Chair and Vice Chair, with substitutes if either member is unavailable.

A pothole in the road between the Mission bend and the Slip was reported, and this was noted by County Borough members present to be passed to the relevant department.

Cllr Lisa Hawkes, Chair of Council, reported that she has donated the whole of the Chair allowance equally between the junior sections of Tonmawr and Pontrhydyfen Rugby clubs.

Cllr Jason Jarvis informed the meeting of concern over two boulders which have been placed in the lay-by on the road above Penrhys farm. It is understood that the boulders have been placed there by the farm owners

**5 2022/186 To approve minutes of the Events committee meeting held on Tuesday 15th November 2022**

Proposed by Cllr Morgan Thomas, seconded by Cllr Diane Evans, supported by all Events committee members that the minutes are accepted as a true record of the meeting.

**6 2022/187 To approve minutes of the Parks & Open Spaces committee meeting held on Monday 28<sup>th</sup> November 2022**

Proposed by Cllr Morgan Thomas, seconded by Cllr Philip Lewis, supported by all Members of the Parks & Open Spaces committee that the minutes are accepted as a true record of the meeting.

**7 2022/188 Parks & Open Spaces to recommend acceptance of its proposals for the development of Miles Field**

The P & OS committee recommended that the following projects should be implemented over a period of time, when resources become available:

- Provision of site information boards

- A system of grass cutting management suited to encourage biodiversity
- Volunteer clearance of Himalayan balsam plants
- Development of a picnic area which the community will be encouraged to use
- Establishing a routine maintenance programme to cover: grass cutting; Fences & Gates; Raised growing beds
- Creation of a Willow shelter
- Orchard planting
- Provision of safe goal posts
- Provision of a safe access gate and pavement safety barrier

Proposed by Cllr Lisa Hawkes, seconded by Cllr Jason Jarvis and supported by all Members of Council that all recommended projects should be implemented when resources become available.

It was suggested that locally available 'hands on' courses should be investigated for Council members.

#### **8 2022/189 Questions from the public**

No questions were brought to Council.

#### **9 2022/190 Report & Update on County Borough/Pelenna Community Issues – Cllrs Jeremy Hurley & Tim Bowen**

Noted that County Borough Council members agreed to circulate a written report two weeks ahead of each Full Council meeting.

#### **10 2022/191 Finance**

##### **a. To approve schedule of payments – November 2022**

Proposed by Cllr Lisa Hawkes, seconded by Cllr Carl James, and supported by all Members of Council that the following schedule of payments/receipts for November is approved:

#### **(All payments noted pre-VAT)**

#### **Pelenna Community Council**

##### **Receipts**

SPO Rent	95.00
Bank Interest – Lloyds Bank	0.04

**Payments**

Salary payments – paid in accordance with resolved rates	
Swansea CC – Oct Pension payments: Ee dedns	85.11
Er payment	372.89
HM Revenue & Customs – October Ee dedns	165.60
Er NI	12.85
Mobile phone – Clerk	40.00
Clerk – PCC Travel expenses	126.90
Lloyds Bank – Charges	7.00
S & A Stationers – Printer paper/cartridges	178.97
Mobile phone – CMO	8.00
Davies Skips – Tipping charges	270.00
Pontrhydyfen Patchwork & Quilting group – grant	150.00
Stationery – postage	7.65
Sellotape	1.04
Let's get growing project – pots & plants	40.76
Clocking cards	55.00

**Macpelah Cemetery****Receipts**

Interment fee – Burial of Ashes	175.00
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**Payments**

Clerk – Mobile telephone	5.00
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**b. To note closing bank balances – 30 November 2022.**

	<b>£</b>
Pelenna Community Council – Cheque account	33,163.34
Investment a/c	1,002.34
Macpelah cemetery fund	11,174.21
Total balances	£45,339.89

**c. To compare financial performance with Budgeted position – April to November 2022**

Proposed by Cllr Philip Lewis, seconded by Cllr Morgan Thomas, and supported by all Members of Council, that the financial performance of the Community Council between April 2022 and November 2022 compared with budget, as presented is noted and variance explanations accepted.

### **11 2022/192 Planning applications**

The following application was presented for consideration:

Application number: P2022/1002

Ward: Cimla & Pelenna

Proposal: Section 73 application to remove condition 3 (drainage scheme requirement) of planning permission P2021/1224

Location: The Yard, Efail Fach, Pontrhydyfen, SA12 9UB

Applicants Name & Address: Mr Jeffrey Howard, Church House, Railway Terrace, Tonmawr, Port Talbot, SA12 9SY

Agreed that the matter required further information and will be deferred to 12<sup>th</sup> December.

### **12 2022/180 Update on Christmas Events**

It was reported that there was a good public turnout for the Pontrhydyfen tree lighting up. Tonmawr tree lighting up event was also well attended, although perhaps slightly down on the previous year. One of the light sets on the Tonmawr tree failed and will need to be replaced next year.

All Christmas banners have been erected.

The Pelenna Male Voice Choir made a surprise appearance for the tree illuminations, and sang a number of Carols, which was most welcome.

It is hoped that the village PCSO will be present next week for the Christmas Santa parade.

All marshal volunteers are in place for the Santa parade.

### **13 2022/181 Update on filling Pontrhydyfen ward Council Member vacancies**

Notice of call for an election time-expired on 18<sup>th</sup> November. NPTCBC elections officer advised that no call for an election was received.

A subsequent public notice was published asking any qualified candidates interested in being considered for co-option to the Council, to make contact with the Clerk by 9<sup>th</sup> December 2022. There has been some interest and the Council will meet potential co-optees at the Extraordinary Full Council meeting on 12<sup>th</sup> December 2022.

#### 14 **2022/182 Correspondence**

Ian Hart – Thanks to the Council for supporting the Richard Burton commemoration.

**Noted.**

Pontrhydyfen Patchwork & Quilting Group – Thanks for supporting the production of the Richard Burton wall hanging. The group will be happy to undertake a wall hanging for the Community Council. Let me know what you want. Will be pleased to meet up with you. Bethan Roper will be happy to attend one of our meetings.

**Noted. Bethan Roper will be invited to a meeting in the new year.**

Pen y Cymoedd, Kate Breeze acknowledged our thanks for her attendance at the PCC Full Council meeting of 07/11/2022.

**Noted.**

Swansea City Pension scheme – draft valuation results published on 27/10/22 indicates that the Pelenna percentage contribution to the pension scheme will remain unchanged at 24.1% until 2026.

**Noted. This employer contribution to be incorporated in the draft budget 2023/24 for consideration at January Full Council meeting.**

Welsh Government informs Section 137 expenditure limit for 2023/24 is £9.93 per elector.

**Noted. This limit to be taken into account for 2023/24.**

NPTCBC Elections office informs the Community Council that no call for an election was received by 18/11/2022. PCC may now invite interested applicants to express an interest in co-option.

**As reported above in minute 2022/181.**

Rachel Carter, Local Places for Nature Officer, OVW enquires whether any Council member be interested in joining an Environment network group to discuss environmental issues.

**Information to be sent to all Members of Council.**

NPTCBC – invitation to join Budget meeting 07/02/2022 2:30pm: representative may join via TEAMS meeting or in person at Port Talbot Civic Centre.

**Noted.**

Cllr Morgan Thomas has reported receiving some strange emails purporting to come from present Council members.

**Members of Council should beware of this scam.**

NPTCBC, Ann Hinder – PCC Precept required by 18/01/2023.  
Council tax base £405.49 – figure by which the precept is divided to calculate effect of Tax on Band D properties.

**Information should be taken into account when preparing and approving 2023/24 budget.**

Resident, Patrick Davis has made an enquiry on Budget 2022/23.

**Clerk should seek clarity with Mr Davis the specific query.**

Mynydd Fforch dwm windfarm representative, Tim Mockridge has indicated he wishes to consult with the Community Council as part of the Pre-application process. Public meetings will be held on 15/12/2022.

**Council will seek a meeting with Mr Mockridge during January.**

**15 2022/183 Date of next meeting**

Extraordinary Full Council meeting – 12<sup>th</sup> December 7:00 pm.  
Pontrhydyfen Community Centre

Full Council meeting – 9<sup>th</sup> January 2023 7:00pm. Tonmawr Community Centre.

Finance meeting to be arranged.

Meeting ended – 9:10 pm.

Chair .....