

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Monday 4th July 2022 at 7:00pm, Tonmawr Community Centre.

- 1 Present:** Chairperson – Cllr Lisa Hawkes.
Members – Cllrs Eleanor Hole, Philip Lewis,
Jason Jarvis, Diane Evans,
Morgan Thomas, Carl James,
Jay Brightwater, Peter Wilde

Apologies: None

In attendance – D S Mackerras (Clerk).

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2 2022/0112 Declarations of Interest

Cllr Lisa Hawkes declared an interest as Chair of Dan y Coed Community Association.

3 2022/0113 To approve minutes of the Full Council meeting held on Monday 6th June 2022

Proposed by Cllr Morgan Thomas, seconded by Cllr Eleanor Hole, with all Members of Council that were present in favour, that the minutes are accepted as a true record of the meeting.

4 2022/0114 Matters arising

It was noted that we have not yet received a tenancy agreement and Health & Safety response from Dan-y-Coed Community Association in respect of the lock up garage. Cllr Hawkes informed the meeting that the tenancy agreement is currently being prepared, and the H & S issue is being considered by the Dan y Coed committee.

It has been arranged that the CMO will paint the outside of Tonmawr SPO at the end of the grass cutting season.

An inventory of tools and equipment has been requested of the CMO.

Cllr Jeremy Hurley is now able to proceed with removing the derelict garage at Johns Terrace. This will be done in the next few weeks on a Sunday.

5 2022/0115 To approve minutes of the Finance committee meeting held on Monday 20th June 2022
Proposed by Cllr Eleanor Hole, seconded by Cllr Philip Lewis, with all Members of Council that were present in favour, that the minutes are accepted as a true record of the meeting.

6 2022/0116 To approve minutes of the Extraordinary Council meeting held on Monday 27th June 2022
Proposed by Cllr Jason Jarvis, seconded by Cllr Morgan Thomas, with all Members of Council that were present in favour, that the minutes are accepted as a true record of the meeting.

7 2022/0117 Questions from the public
None received

8 2022/0118 Report and update on County Borough/ Community Council issues – Cllrs Jeremy Hurley & Tim Bowen
Residents requesting F/Paths to be cut. Cllr Hurley has spoken with ROW officer, but noted that PCC has nearly completed the 'Rabbit Run' after 3 days work. Cllr Hurley has asked ROW Officer to cut the line around the Rugby field, and to remove a fallen tree.

Drains blocked at Tonmawr Road probably linked with house re-pointing there. Drains now unblocked.

Work being carried out to support the road at Efail Fach as the river has undermined the road. Shuttering has been erected and reinforced with concrete

Uncut grass on Tai Tarian land has caused consternation. TT says it is down to 'no mow May'. The Company has been asked to improve communications with tenants for better understanding in such circumstances

Members pointed to Glan Pelenna where the length of grass is certainly more than one month of growth.

Tai Tarian also contacted about an apparently abandoned

property on its portfolio. It has now resolved the issue.

Resurfacing work above and below the former Tonmawr school premises. Arranged that the tarmac removed be delivered to various sites within the villages for reuse in repairs to car parks etc. We also have some work going on between Maesgwyn and Mission bend – surface treatment.

Cllrs met with NRW regarding historical flooding issues at rear of Cerrig Clwyddion. NRW is liaising with property owners to reach a solution.

Reconstitution within NPTCBC, now controlled by a coalition. Cllr Hurley is now a cabinet member.

9 2022/0119 Finance

a. To approve Schedule of payments 01 – 30 June 2022

Receipts

(All payments are declared net of VAT)

SPO Rent	95.00
Bank Interest – Lloyds Bank	0.01
Pen y Cymoedd Wind farm Grant	3675.00

Payments

Salary payments – paid in accordance with agreed rates	
Swansea CC – May Pensions: Ee deductions	85.11
Er payments	372.89
HMRC – June PAYE/NI due: Ee dedns	148.50
Er NI	12.85
Mobile phone – Clerk – June	40.00
CMO – June	8.00
Clerk – PCC Travel expenses – May 2022	145.80
D S Mackerras – Reimbursement stationery	4.99
Lloyds bank charges	7.00
Neath Port Talbot CBC – Tonmawr SPO Land	75.00
D Williams & Son – Stimmer repair (Reimburse DM)	140.00
K Morgan Internal Audit	190.00

Macpelah Cemetery

Receipts

Maintenance donations	45.00
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Payments

Clerk – February Mobile telephone	5.00
R Wood – Grass cutting	350.00

Proposed by Cllr Eleanor Hole, seconded by Cllr Diane Evans and supported by all Members of Council that the above schedule of payments for June 2022 are approved.

b. To note closing balances – 30 June 2022

Pelenna CC Current Account	£ 33,276.33
Pelenna Investment Account	£ 1,002.11
Macpelah Account	£ 12,216.81
Total of Balances	£ 46,495.25

Closing bank balances at 30th June as above were noted.

c. To compare Finance performance to Budgeted position – April 2022/June 2022

Proposed by Cllr Carl James, seconded by Cllr Eleanor Hole, with all Members of Council present in favour that the financial performance of the Community Council between April 2022 and June 2022 compared with budget, as presented is noted and variance explanations accepted.

10 2022/0120 Planning applications

No applications were presented for consideration.

11 2022/0121 Website maintenance

It was agreed that website content needs to be brought up to date and maintained as such. Cllr Jason Jarvis has offered to support the updating process.

Minutes of meetings for the past twelve months will be uploaded by 22nd August, and Council membership and committees will also be uploaded by the same date.

It was decided that the website password will be lodged in a sealed envelope in the care of the current chairperson and passed annually to each succeeding Chair.

12 2022/0122 Herbicide spraying

Herbicide spraying has recently been carried out through the community by operatives working for the County Borough. This triggered a discussion on whether the use of such spraying is acceptable to the Community Council. No decision was reached on this matter, but it was considered useful for representatives of the Community Council to raise the matter of herbicide use and investigate attitudes of other Community Councils on the matter.

Cllr Jay Brightwater and Cllr Peter Wilde are appointed as Council representatives to Neath Port Talbot liaison committee, and the newly-appointed representatives will attempt to raise this matter at a future meeting to inform further discussion at Pelenna.

13 2022/0123 Defibrillator maintenance

Noted that AED Plus defibrillator pads and batteries need to be replaced every five years.

The present cost of pads - £130 plus VAT; batteries £43.20 plus VAT. Stock of both is ordinarily available at St Johns Ambulance, although batteries are currently out of stock because of a world-wide shortage.

No Stocks should be kept as it deteriorates prior to fitting.

All community defibrillators will be maintained in accordance with the Pelenna Community Council diary.

14 2022/0124 Johns Terrace – Fence repairs

A quotation to purchase the timber required to repair the fences at Johns Terrace playground has been obtained from a local builders' merchant. Two further quotations should be obtained prior to any decision being taken.

15 2022/0125 Correspondence

Rachel Carter – Local places for nature officer, OVW met Cllr Jay Brightwater at Environment Forum on 8th June. She would like to meet on-line with Council, or make a site visit to the

community to discuss the sites we have available which may qualify for financial support.

M/S Carter will be invited to make a site visit to make progress.

Sardis Macpelah reported a successful Jubilee party at Pontrhydyfen CC. and thanked Council for its support.

Noted. Photographs of Jubilee events should be obtained from all grantees if available.

Pen y Cymoedd community fund would like to attend a Community Council meeting over the next few months to meet members and tell us what they can do for our area. They will need approx. 10/15 minutes of agenda space.

Community Fund executives will be invited to the October meeting.

Independent remuneration panel for Wales has provided a form for completion and publication, detailing any expenses paid to Council members, to include allowances and any other expenses. To be published by 30/09/2022 – even if it is a nil declaration.

Noted.

Pen y Cymoedd Community Micro Fund letter from Kate Breeze asking:

- a. Has the Community Council advertised the grant received from Pen y Cymoedd?
- b. Has work begun on the land and growing space. Have you started purchasing tools etc?
- c. How will you advertise the availability and promote to people and groups in the area?

The enquiry emphasises the importance for the Council to make progress with the ‘Let’s get growing’ project. A suitable response will be sent to the Pen y Cymoedd fund.

Pontrhydyfen CC has confirmed it will be looking for help when it begins improving the Pontrhydyfen park.

Noted.

16 2022/0126 Date of next meeting

Full Council meeting – Pontrhydyfen Community Centre

Monday 22nd August 2022 - 7:00pm.
PACT meeting (subject to Police availability – 6:30pm. 22nd
August 2022 – Pontrhydyfen Community Centre.

Meeting ended – 9:45pm.

Chair