

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Tuesday 16th January 2018 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Philip Lewis (Left meeting at 8:00pm).
Meeting Chairperson – Cllr Desmond Sparkes (from 8:00pm – close of meeting)
Cllr Malcolm Jones, Cllr Wayne Pugh,
Cllr Robert Jenkins, Cllr Lisa Hawkes,
Cllr Diane Evans.
In attendance: The Clerk: David S Mackerras
CMO – Peter Hughes
Apologies: Cllr Janice Evans
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- 2 2018/001 Declarations of Interest**
None.

- 3 2018/002 Minutes of the previous meeting held on Tuesday 5th December 2017**
It was proposed by Cllr Wayne Pugh, seconded by Cllr Diane Evans and unanimously agreed that the minutes are a true record of the meeting.

- 4 2018/003 Matters arising**
None

- 5 2018/004 Questions from the public**
No members of the public were present.

- 6 2018/005 Planning applications**
No planning applications were presented for consideration

7 2018/006 Correspondence

- a. Youth club to be nominated for High Sheriff's Award. Cllr Robert Jenkins will submit to Clerk bullet points summarising club achievements. Clerk to expand on this information using contact details to be supplied by Cllr Jenkins.
- b. Chair to submit details to One Voice Wales if interested in Buckingham Palace Garden parties – Passed to Chair for action.
- c. Members of Council agreed to support Bridgend Coalition of Disabled People petition with regard to Access certificate. Petition being made to Welsh Government.

8 2018/007 Reports

Community maintenance:

- Regular litter picks carried out throughout villages and public areas.
- Railway terrace/mission bend drains cleared.
- Wooden slats have been replaced by a member of the public on Railway terrace. We believe this is because they have inadvertently damaged another seat.
- Hundreds of daffodil bulbs planted throughout the villages. These were received as a donation to the Community Council.
- Reported that bus shelter at Queen Street, Pontrhydyfen has been repaired by the bus Company..
- Gullies need cleaning throughout the villages – Johns Terrace and Queen Street.
- Regular litter picks needed at far end of Johns Terrace.
- Pallets have been left at Tonmawr bus turning circle. Agreed to offer to local residents as kindling.
- Major project to clear Lewis Street embankment to start this week.

Playground report:

- Molehills removed from Miles Field and Dan y Coed playground.

- Playgrounds checked and litter picked regularly. Bottom gate off Miles Field needs to be adjusted.
- Additional chains obtained for Swings at Johns Terrace playground.
- Chain link fence at Johns Terrace repaired.
- Additional toddler play equipment to be obtained for Johns Terrace playground.
- Trees lopped on top and bottom hedges at Johns Terrace playground.

Clerk's report

It was decided that written advice should be sought from OVW on the position of recovery of paid lunch breaks from CMO. If this is not available from OVW advice should be sought from Legal department of Neath Port Talbot County Borough Council, or else from a private practice solicitor.

Bank Account balances at 15th January 2018.

Community Council Account – cheque book	£22,134.89Cr.
Community Council Instant Access Account	£ 1,000.62Cr.
Macpelah Cemetery – cheque book account	£ 10,433.86Cr.
Swansea Building Society	£ 23.40Cr.

Total balances at 15th January 2018 - £33,592.77

Budget monitoring - A comparison of Actual and Budget performance report was presented for the period April to December 2017. This showed overall income for the year 2017/18 £351 higher than anticipated as further Rent arrears have been collected.

It also showed that overall expenditure was lower than expected by £7,110 as some grants have not yet been paid and, very little election or project costs are due, saving £4,080.

Pension provision is overspent by £1,012 as the Council is currently paying back a pension fund shortfall to the Local Government scheme. Playground maintenance is overspent by £72 as two seats have recently been installed at Dan y Coed

playground. Telephone expenses are overspent by £69 and maintenance consumables by £57.

Cemetery Income was less than anticipated by £1,318 and expenditure in this area was below budget by £1,481

Commercial Rent receipt – No Arrears as at 31st January.

Members Attendance: Cllr Hywel Miles is now out of compliance because of non attendance for a period of six consecutive monthly Council meetings. Proposed, seconded with all in favour that Cllr Hywel Miles' membership of the Council is terminated in accordance with regulations.

Macpelah cemetery:

- Site regularly checked
- Footpaths salted on several occasions
- Paths cleared of weeds.
- Paths to be repaired/pointed when weather improves
- Weedkiller to be used at path edges

It was agreed to re-tender grass cutting in New Year.

Proposed by Cllr Robert Jenkins, seconded by Cllr Diane Evans with 4 members in favour and 2 absentions that Council should make enquiries with NRW on the feasibility of acquiring additional land adjacent to the Cemetery to extend burial space.

9 2018/008 Budget/Precept

Proposed by Cllr Lisa Hawkes, seconded by Cllr Wayne Pugh and unanimously agreed that the Budget and Precept for 2018/19 is set at £38,416, equivalent to an Annual precept on a Band D property of £97.09. This was agreed following a review of income and expenditure for the year 2017/18.

10 2018/009 Health and Safety

It was agreed that Cllr Robert Jenkins, Cllr Des Sparks and David Mackerras – Clerk will attend the Health & Safety training conducted by One Voice Wales on 7th February 6:30 – 9:00pm

at Bridgend.

11 2018/010 Payment of Accounts & Receipts

The following accounts were approved for payment.

01/12/2017 – 31/12/2017

Pre VAT.

Community Council

Payments

Wages and Salaries at resolved Council rates

Pensions – December 2017 –	Employees contribution	88.89
	Employers premium	536.36
HM Revenue & Customs – December	Ees deductions	141.80
	Employers NI	30.80
Bank Charges – December 2017		5.00
The Clerk – travel expenses – November 2017		136.80
Vodafone		56.59
Postage Stamps		73.68
PC Homecall		50.00

Receipts

Lloyds Bank Interest –9 th December	0.04
Swansea Building Society Interest – 31 st December	0.01
SPO Rent – 1 st December	150.00

The CMO will be asked to ensure that expense claims are submitted promptly at month end.

12 2018/011 Date of Next meeting

Monday 12th February 2017, Tonmawr Community Centre.

This meeting will commence at 6:30pm and will be preceded by a PACT meeting at 6:00pm.

Chair