

## **PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNNA**

Minutes of the Full Council Meeting held on Tuesday 13 January 2026 at 7:30pm, Pontrhydyfen Community Centre.

**Present:** Chairperson – Cllr D Carl James

Members – Cllr Philip Lewis, Cllr Lynda Leslie, Cllr Jason Jarvis.

**Apologies:** Cllr Tim Bowen, Cllr Diane Evans.

**Absent without apologies:** Cllr Lisa Hawkes,  
Cllr Jeremy Hurley.

**In attendance** – D S Mackerras – Clerk.

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### **1. 2026/003 Declarations of Interest**

Cllr Philip Lewis as treasurer of Pontrhydyfen Miner's Welfare and a committee member of Pontrhydyfen Community Centre.

Cllr Carl James as a member of Tonmawr Community Centre committee.

Cllr Lynda Leslie as treasurer of Pontrhydyfen Community Centre

### **2. 2026/004 To approve minutes of Full Council meeting held on Tuesday 2<sup>nd</sup> December 2025 at Tonmawr Community Centre**

Proposed by Cllr Carl James, seconded by Cllr Philip Lewis, with all Council Members supporting, that the minutes are accepted as a true record of the meeting

### **3. 2026/005 To approve minutes of the Parks & Open Spaces committee held on Tuesday 7<sup>th</sup> October at Tonmawr Community Centre**

Proposed by Cllr Jason Jarvis, seconded by Cllr Lyn Leslie, with all Council Members supporting, that the

minutes are accepted as a true record of the meeting

**4. 2026/006 Matters arising from the December Meeting of Council**

**Safety fence, Pontrhydyfen**

The only contractor to quote has retired from business. Fresh quotations now required and decided that this exercise will be done in March 2026.

**Senior citizens lunch**

Attracted quite a large number of participants, many of whom were home deliveries – 45 restaurant attendees and 51 home deliveries. Total cost £1,425 plus VAT.

**Grit bin – Steps Tonmawr**

Provision included in 2026/27 budget. NPTCBC may allow a Grit bin, on their land adjacent to the Steps. This will require a formal agreement, and the responsibility for filling the bin will lie with the Community Council.

**Newsletter**

Agreed Council to produce a newsletter listing achievements of the Community Council this year, to be published in May 2026.

**Mynydd Fforch Dwm Wind Farm liaison group**

Clerk to PCC has been added as a community representative. Next meeting 10<sup>th</sup> February.

**Presentation of publication listing fallen service men from recent conflicts**

Reverend Lynda Newman of Neath diocese will be invited to accept the bound book which will be available at St Teilo's church, Tonmawr.

**Bus stop adjacent to Richard Burton home**

Now reinstated by transport company.

**Required location for handrail at top of Macpelah Cemetery**

To be agreed with residents and quotations sought.

**Reminder of on-line representation at OVW AGM  
for Wednesday 21<sup>st</sup> January 6:00 – 8:00pm**

Nominated representative Cllr Jason Jarvis.

**Volunteers sought to water/feed planters and  
empty bins**

Notice produced for publication on notice boards,  
website and face book. A decision from a previous  
meeting to order a further eight railing baskets was  
ratified.

**Parks & Open Spaces committee cancelled on 5<sup>th</sup>  
December due to weather concerns.**

To be re-scheduled.

**Richard Wood, contractor work scheduled as  
follows:**

Macpelah – Report on site behind chapel suitable for  
storage bin – inspection by contractor this week.

Miles Field fence – installation – w/comm 2<sup>nd</sup> February  
2026.

**Quotations for Johns Terrace play area  
landscaping**

Will be arranged by Clerk and Chair of Parks.

**5. 2026/007 Questions from the public**

Concerns have been expressed on the poor bus  
service serving Tonmawr and Pontrhydyfen. This  
matter will be discussed at the February Full Council  
meeting.

**6. 2026/008 Report & Update on Neath Port Talbot  
CBC/Pelenna issues**

**Cllr Tim Bowen:**

No report received

**Cllr Jeremy Hurley**

No report received.

## 7. 2026/009 Finance

### a. To approve schedule of payments, receipts and Account transfers – December 2025

Proposed by Cllr Jason Jarvis, seconded by Cllr Philip Lewis and supported by all Members of Council that the following schedule of receipts, payments and Account transfers for December 2025 are approved.

Report as below:

#### **Payments/Receipts 1 – 31 December 2026**

**(All payments noted pre-VAT)**

**Pelenna Community Council**

| <b>Receipts</b>                                                | <b>£</b>  |
|----------------------------------------------------------------|-----------|
| SPO Rent – December                                            | 95.00     |
| Bank Interest Lloyds Bank – December                           | 17.30     |
| Precept – Final payment 2025/26                                | 14,527.33 |
| <b>Payments</b>                                                |           |
| Clerk's Salary payment – paid in accordance with approved rate |           |
| Mobile phone – Clerk December                                  | 40.00     |
| Lloyds Bank – Charges December                                 | 10.35     |
| Clerk – Pelenna CC Trav expenses November                      | 96.30     |
| Sainsbury – Diary 2026                                         | 1.67      |
| Tonmawr Christmas tree farm                                    | 630.00    |
| Zoar's Ark – Cable ties                                        | 13.33     |
| Bookers Catering supplies – Xmas event                         | 71.29     |
| NPTCBC – Ground Rent Tonmawr SPO                               | 75.00     |
| Colliers Arms – Senior citizens lunch                          | 1425.00   |
| Tonmawr SPO – Xmas tree Electricity supply                     | 50.00     |
| Pontrhydyfen Community Centre –                                |           |
| Xmas tree electricity                                          | 50.00     |
| Amazon – Black printer cartridge                               | 39.63     |

## **Macpelah Cemetery**

### **Receipts**

|                                  |        |
|----------------------------------|--------|
| Burial fees – Cimla Funeral home | 240.00 |
| Cimla Funeral home               | 240.00 |

### **Payments**

|                                     |      |
|-------------------------------------|------|
| Clerk – Mobile telephone – November | 5.00 |
|-------------------------------------|------|

### **Account transfers**

|                                   |           |
|-----------------------------------|-----------|
| 01/12/2025 PCC Reserve a/c to PCC | 500.00    |
| 01/12/2025 PCC Reserve a/c to PCC | 0.68      |
| 02/12/2025 PCC Reserve a/c to PCC | 16.00     |
| 16/12/2025 PCC Reserve a/c to PCC | 3,000.00  |
| 30/12/2025 PCC a/c to PCC Reserve | 14,527.33 |

### **b. Bank balances – 31<sup>st</sup> December 2026**

Bank balances as listed below were noted:

|                            |                   |
|----------------------------|-------------------|
| Pelenna CC payment account | 697.25            |
| PCC Business reserve a/c   | 47,439.08         |
| <b>Total balances</b>      | <b>£48,136.33</b> |

Overall balance is made up as follows:

|                                   |                   |
|-----------------------------------|-------------------|
|                                   | <b>£</b>          |
| Macpelah cemetery balance         | 22,272.76         |
| Pelenna Community Council balance | 25,863.57         |
| <b>Total balances</b>             | <b>£48,136.33</b> |

### **c. To consider financial performance**

#### **April/December 2025**

Proposed by Cllr Carl James, seconded by Cllr Philip Lewis, and supported by all Members of Council, that the financial performance of the Community Council for the period April/December 2025 compared with budget, as presented is noted and variance explanations accepted.

**d. Budget & Precept 2026/27**

Proposed by Cllr Jason Jarvis, seconded by Cllr Philip Lewis, and supported by all Members of Council that the draft budget recommended by the finance committee and indicating a precept of £46,834 for 2026/27 is hereby approved for submission to Neath Port Talbot County Borough Council.

**8. 2026/010 Planning Applications**

No planning applications were presented for consideration.

**9. 2026/011 To review Christmas Event December 2025**

The Christmas Event arrangements for December 2025 were reviewed for lessons learned.

It was considered important for Santa to stop off at the Colliers Arms car park as this was well received by the public.

It felt better that the Santa run was as close as possible to Christmas day. There is a trend for Christmas decorations to be displayed for a longer period and so Council should aim to erect the trees as early as possible and to hold the tree light-up as early as possible prior to Christmas.

We are grateful to Cllr Bowen and family for dispensing drinks and snacks to parents and children at Tonmawr SPO and also the volunteer team at Pontrhydyfen CC for similarly dispensing refreshments. We should ideally provide hot drinks at Tonmawr SPO, which wasn't possible this year.

A token thank-you gift, as on this occasion, should always be given to Janet and Avis Purnell, also Dione for their service in providing Santa's transport through

the community. Thanks also, of course, to Santa for visiting our community at such a busy time. More volunteers are always welcome.

**10. 2026/012 Community Crop growing**

It is proposed that we should provide a weekend where children are invited to participate in planting vegetables in the Miles Field vegetable plots. Hopefully this will encourage 'ownership' and a learning opportunity. Consideration should be given to refreshments and advertising the event.

**11. 2026/013 Flooding at the Blue Scar club**

A request from the club committee to support cash flow pending insurance claim settlement was denied, as the insurance claim is still outstanding. Council agreed to reconsider support for uninsured losses pending submission of a successful claim by the club committee.

**12. 2026/014 To consider installation of bird boxes at Miles Field**

At the instigation of Cllr Tim Bowen it was proposed by Cllr Jason Jarvis, seconded by Cllr Lyn Leslie and supported by full Council to spend a total of up to £200 on purchasing eight bird boxes, four to be installed at Miles Field and four at Pontrhydyfen play area.

**13. 2026/015 To review Community wish list**

No changes were proposed to the Community wish list which remains as:

- Formal recreation area on site of demolished garage at Johns Terrace.

- Landscaping surrounding Johns Terrace play area.
- Purchase of land adjacent to Macpelah cemetery from NRW.
- Plinth & inscribed tablet at each village entrance – Richard Burton corner, Sardis hill and Dan y Coed
- Heritage project – Information boards/signs for the Garth and Rhyslyn field.
- Fencing surrounding playing surface, Miles Field

#### **14. 2026/016 Correspondence**

Natural Resources Wales – If the Twyn y pandy development progresses the point of contact at NRW will be Philip Morgan team leader, land management. NRW is currently checking its land boundary in relation to the embankment and will return to us in due course.

**Noted.**

Neath Port Talbot CVS - Gaynor Richards, Executive Director has retired and been replaced from 1<sup>st</sup> January by Tony Potts, previously deputy director.

**Noted.**

Llais – is holding an informal meeting at the Dementia Hwb, Aberavon Shopping Centre entitled 'Lets talk about leaving hospital' 27<sup>th</sup> January 11:00am – 2:30pm. This is an opportunity to share experiences on hospital discharge. Llais posters have been circulated in the community.

**Noted.**

#### **15. 2026/017 Date of forthcoming meetings**

February FC meeting – Tuesday 10<sup>th</sup> February 2026



Tonmawr Community Centre – 7:00pm  
Parks & Open Spaces committee – TBA  
Cemetery committee - TBA

Meeting closed 9:25pm.

Chair .....