

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNNA

Minutes of the Finance Committee held at Pontrhydyfen Community Centre on Monday 20 June 2022 at 6:00pm

1. 2022/0097 Attendance: Cllr Diane Evans (Committee Chair), Cllr Philip Lewis, Cllr Eleanor Hole.

In attendance: David S Mackerras – Clerk to the Council

Apologies: Cllr Lisa Hawkes

2. 2022/0098 Declarations of Interest: None declared

3. 2022/0099 Bank Reconciliations – Pelenna Community Council account, Pelenna Community Council Instant access account, Macpelah Cemetery account and Swansea Building Society account:

The details of Bank reconciliations for 2021/22 were noted and those checked were seen to agree to the relevant bank statements. It was also noted that bank reconciliations for all the Community Council bank accounts as listed had been carried out and agreed, on a regular basis.

4. 2022/0100 Internal Audit report 2021/22 & re-appointment of Internal Auditor for 2022/23: The detailed Internal Audit report for 2021/22 was noted and it was agreed that the Finance committee will recommend to Full Council that the report be accepted in support of the Annual Return.

It was also agreed that the committee will recommend to Full Council that Karen Morgan should be re-appointed as Internal auditor for the year 2022/23 at a fee of £190.

5. 2022/0101 Acceptance of the Annual Return 2021/22: The Annual Return and supporting schedules were reviewed and it was agreed that a recommendation should be made to Full Council that the Annual Return should be accepted

6. 2022/0102 CMO Travel expenses: Proposed by Cllr Eleanor Hole, seconded by Cllr Philip Lewis with all members in agreement that the CMO travel expenses within the community should be capped at £10 per week. Further travel, for example, to collect materials should be approved in advance by the line manager.

7. 2022/0103 Implications of accepting the Pen-y-cymoedd grant for the 'Let's Start growing' project: The Clerk emphasised that grant conditions must be adhered to, and the project completed within the set timescale of one year.

Meeting ended 6:40 pm.

Chair