

# PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Extraordinary Full Council Meeting held on Thursday  
21st November 2019 at Tonmawr Community Centre at 6:00 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans  
Cllr Lisa Hawkes, Cllr David Hole,  
Cllr Robert Jenkins, Cllr Philip Lewis,  
Cllr Malcolm Jones, Cllr Patrick Davis.

**In attendance: The Clerk:** Mr David S Mackerras

**Apologies:** Cllr Christopher Jones, Cllr Janice Evans.

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**2 2019/203 Declarations of Interest**

Nothing declared.

**3 2019/204 To Update all Council members on Christmas project.**

**Competition winner** - to light up Christmas trees. Winning entry is Miss Taysia Thomas. Regretably there was a low number of entries which did not improve even when the closing date of the competition was extended by one week. Taysia has been invited to switch on the tree lights at Pontrhydyfen on 1<sup>st</sup> December.

**Santa Claus invitation letter** - Cllr Patrick Davis agreed to produce and deliver to winner.

**Memorial stars** – 97 standard stars have been ordered and now delivered to the Council by ‘Bespoke’. Two large stars to top the trees, and two signs for barrels have also been ordered and received.

The stars will be available for public viewing at Pontrhydyfen CC and Tonmawr CC on 25<sup>th</sup> and 26<sup>th</sup> November respectively, between 5:00 pm and 6:30 pm.

**Banner installation date** – 10:00 am 29<sup>th</sup> November. Council members have been requested to assist if available.

Christmas trees will be collected or delivered on Thursday 28<sup>th</sup> November and installed on 29<sup>th</sup> November. Council members Have been requested to assist if available.

**Police escort** – has been requested for the Santa Claus parade on Friday 6<sup>th</sup> December. The request has been acknowledged by the police. The police car will travel behind Santa and Cllr Pat Davis has agreed to drive ahead of Santa.

**Santa music** – will be arranged by Cllr Christopher Jones.

**Christmas tree lights** - will be switched on Sunday 1<sup>st</sup> November. Pontrhydyfen 4:00pm; Tonmawr 5:00 pm. Pontrhydyfen switch on by competition winner Taysia Thomas; Tonmawr switch on by Cllr Diane Evans. Sweets for both events for distribution to children will be sourced by Cllr Lisa Hawkes (4 tubs) and will be financed from member contributions. Two Selection boxes will be donated by the Clerk for use as competition prizes. Gazebo will be erected at Tonmawr SPO car park – provided by Cllr Patrick Davis. Council member volunteers to assist with tent erection on 1<sup>st</sup> December will be required.

**Letters of thanks** - to be sent to: Pontrhydyfen RFC  
Tonmawr RFC  
Pelenna Male voice Choir  
Avis and Janet, Tyn Ton farm  
Santa Claus  
Various donors

**Santa parade** - 06/11/2019 – Leaving Pontrhydyfen RFC (Miners Arms) 6:20 pm -travelling to top of Tonmawr village Welsh Row arriving at approx. 7:00 pm. Travelling back to Tonmawr RFC to arrive at approx. 7:15 pm.

**Council spokesperson** - Cllr Diane Evans to be spokesperson for the evening as also on 1<sup>st</sup> December event. Microphone will be provided by Cllr Patrick Davis.

**Carol sheets** - to be provided to Clerk for copying and possible laminating.

**Publicity** – Cllr Patrick Davis to arrange poster ads and suitable Face book entry to advertise lighting up of trees evening (01/12/2019) and Santa paraede (06/12/2019).

**Memorial notice** - will be fixed to each tree pot. produced by the Clerk and provided with graphics by Cllr Patrick Davis, as follows:

**‘PELENNA COMMUNITY COUNCIL’**

‘In memory of the late Cllr Wayne Pugh who was actively involved in our preparation for the first Pelenna Christmas

sparkle'

**Photographs** – Cllr Patrick Davis encouraged Members to take photographs to record preparations for the Christmas Sparkle event for use in future publicity

**4 2019/205 To make any outstanding decisions on Christmas project**

Proposed by Cllr Philip Lewis, seconded by Cllr Patrick Davies with all members present in favour that a maximum of £60 may be spent in preparing posters and leaflets for the Christmas Sparkle event publicity.

**5 2019/206 Date of next meeting.**

Next Full Council meeting of Council will be held on Wednesday 4<sup>th</sup> December at 7:00pm Tonmawr Community Centre.

Chair .....

*Meeting closed at 7:30pm.*