

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Extraordinary Full Council Meeting held on
Wednesday 16th October 2019 at Tonmawr Community Centre at
7:00 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans
Cllr Janice Evans, Cllr Christopher Jones,
Cllr Robert Jenkins, Cllr Malcolm Jones,
Cllr Lisa Hawkes, Cllr Philip Lewis,
Cllr Patrick Davis

In attendance: The Clerk: Mr David S Mackerras

Apologies: Cllr David Hole, Cllr Desmond Sparkes.

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2 2019/172 Declarations of Interest

Nothing declared.

**3 2019/173 To decide on the successful supplier of
Christmas trees.**

Three quotes received. Proposed by Cllr Janice Evans,
seconded by Cllr Malcolm Jones with all members in favour,
that the successful supplier is Zoar's Ark, Neath. The pre-VAT
price for 2 fourteen foot Christmas trees delivered is £112.50
per tree.

It was also agreed that one of the trees shall be ordered at 16
foot. A revised price will be obtained for the larger tree. The
Clerk is authorised to accept a reasonable additional price in
respect of the larger tree.

It was decided that delivery will be arranged for week
commencing 25th November, and the tree lights will be switched
on Sunday 1st December – at 4:00pm and 4:30pm at
Pontrhydyfen Community Centre and Tonmawr Sub Post Office
respectively.

Christmas banners will be erected week commencing 25th
November.

The successful poetry competition entrant will be selected at the
Full Council meeting on Wednesday 6th November.

It was noted that the latest date for Memorial Star orders is 28th October.

4 2019/174 To receive advice from the Council insurer (Zurich) regarding electrical supply to illuminate Christmas trees.

Advice received indicated that the supply should be laid by a qualified and registered electrician.

5 2019/175 To approve costs relating to Christmas tree electrical supply.

Quotations have not yet been received from electrical Contractors. Proposed by Cllr Christopher Jones, seconded by Cllr Philip Lewis with all in favour that the Chair and Clerk are hereby granted plenary power to select a best value quotation for the installation of a suitable electrical supply at Tonmawr Sub Post Office and Pontrhydyfen Community Centre up to a total value of £250.

6 2019/176 To approve other costs relating to the Christmas tree project.

a. Cost of Christmas tree lights

It was reported that tree lights have been purchased (2000 LED lights per tree) from 'Seasons Christmas store, Bridgend at a cost of £75 plus VAT for each tree.

b. Cost of electricity consumed.

Electricity will be consumed for six hours daily at each tree from 1st December to 5th January.

Proposed by Cllr Christopher Jones, seconded by Cllr Philip Lewis with all in favour that the best estimated cost of electricity which will be consumed will be calculated by Cllr Patrick Davis. The calculated cost will be used to recompense Tonmawr SPO and Pontrhydyfen Community Centre for electricity supplied for the tree lights.

7 2019/177 Banking arrangements for Christmas tree project revenue.

Proposed by Cllr Robert Jenkins, seconded by Cllr Lisa Hawkes with all in favour that the account already held at Swansea

Building Society in the name of Pelenna Community Council will be used for the revenue raised from the sale of Memorial stars. The pre-existing balance in the account of £23.43 will be transferred to the current account held at Lloyds Bank in the name of the Community Council.

8 2019/178 Date of next meeting.

Next extraordinary meeting of Council, primarily to discuss the Christmas tree project will be held on Thursday 24th October at 6:00pm at Tonmawr Community Centre.

Chair

Meeting closed at 8:30pm.