

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Extraordinary Full Council Meeting held on Thursday
3rd November 2022 at 7:00pm, Tonmawr Community Centre.

Present: Meeting Chairperson – Cllr. Lisa Hawkes
Members – Cllr Diane Evans, Cllr Jason Jarvis,
Cllr Philip Lewis, Cllr Carl James, Cllr Jay Brightwater
In attendance – D S Mackerras (Clerk), Cllr Tim Bowen
(NPTCBC Member)
Apologies: Cllr Morgan Thomas, Cllr Eleanor Hole,
Cllr Peter Wilde.

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1 2022/0165 Declarations of Interest

Cllrs Lisa Hawkes, Diane Evans & Carl James declared interests by virtue of their membership of the committee of Tonmawr Community Centre.

2 2022/0166 Finance

a. To approve schedule of payments for August, September & October

PAYMENTS/RECEIPTS (All payments noted pre-VAT)

Receipts

SPO Rent – August	95.00
September	95.00
October	95.00
Bank Interest – Lloyds Bank – August	0.03
September	0.04
October	0.04
NPTCBC – 2 nd Precept payment	13,265.34

Payments

Salary payments – paid in accordance with set rates	
Swansea CC – July Pension payments: Ee dedns	85.11
Er payments	372.89

August Pension payments: Ee dedns	85.11
Er payments	372.89
September Pension payments: Ee dedns	85.11
Er payments	372.89
HMRC Qtr 2 July – September Employee deductions	479.25
Mobile phone – Clerk – August	40.00
September	40.00
October	40.00
CMO – Mobile phone August	8.00
Mobile phone September	8.00
Mobile phone October	8.00
Clerk – PCC Travel expenses – July 2022	118.80
August 2022	116.10
September 2022	163.35
One Voice Wales – Training	70.00
S & A Stationers – Printer cartridges & paper	169.12
Stationery - paper	6.25
Stationery - file	1.24
Postage stamps	37.65
Maintenance materials	81.67
Maintenance material	105.63
Maintenance material	41.72
Strimmer parts	80.83
PC Homecall – Computer security & maintenance	50.00
Dan y Coed Community Association – Support Grant	600.00
Pontrhydyfen Community Centre – Support Grant	600.00
Scotts timber – Timber for playground repair	69.02
CMO Travel expenses Wks 17 – 19	55.58
Wks 20 – 23	38.03
Wks 24 – 27	66.78
Wks 28 – 29	34.97
NPTCBC – SPO Land Quarter 2	75.00
Amazon – Strimmer oil	30.00
MFD Action group Leaflet printing – Grant	259.00
Vision ICT – Website hosting charge	
152.38	
Neath Port Talbot CBC – May election charges	1271.65
Lloyds Bank – Charges August	7.00
September	7.00
October	7.00

Macpelah Cemetery

Receipts

Mrs Ann Rodda – Interment of Ashes fee	175.00
EROB term extension	65.00
Maintenance donations	70.00
Plot memorial fee	100.00
Cremated remains plot (less refund on original plot £100)	230.00
Interment of ashes fee	175.00

Payments

Clerk – August Mobile telephone	5.00
September Mobile telephone	5.00
October Mobile telephone	5.00
R Wood – Grass cutting	350.00

Proposed by Cllr Jason Jarvis, seconded by Cllr Carl James and supported by all Members of Council that the above schedule of payments for August to October 2022 is approved.

b. To note closing bank balances – 31 October 2022

Pelenna Community Council – Current Account	£33,075.34
Pelenna Community Council – Investment Account	£1,002.23
Macpelah Cemetery Account	£15,267.98

TOTAL BALANCES £49,345.55

Closing balances at 31 October are noted.

c. To compare financial performance to Budgeted position – August/September/October 2022

Proposed by Cllr Diane Evans, seconded by Cllr Philip Lewis, with all Members of Council present in favour that the financial performance of the Community Council between August 2022 and October 2022 compared with budget, as presented is noted and variance explanations accepted.

d. To consider an application for financial assistance from Pontrhydyfen patchwork and Quilting Group

The group has volunteered to make a large wall hanging to commemorate the birthday centenary of Richard Burton. On completion it will be hung in the hall of Pontrhydyfen Community Centre. The group has requested assistance towards the cost of materials to make the hanging.

Proposed by Cllr Jason Jarvis, seconded by Cllr Jay Brightwater, and supported by all Members of Council present, that the Council will provide financial assistance of £150 towards the cost of materials.

4. 2022/0167 Planning applications

There are no planning applications for consideration.

5. 2022/0168 To consider the cost of a Public Open Spaces newspaper notice in relation to Miles Field, Tonmawr

Proposed by Cllr Jason Jarvis, seconded by Cllr Carl James with all members in favour that the Community Council, in accordance with lease terms agrees to meet the cost of publishing the Public Open Spaces required under Section 123 (1) (2a) Local Government Act 1972 at an estimated cost of £535.

6. 2022/0169 Correspondence

- a. Cllr Jeremy Hurley has requested a PACT meeting to be hold.
Agreed that a meeting will be requested with police support officers immediately preceding December Full Council meeting.
- b. Letter of thanks from Lord Lieutenant of West Glamorgan, Mrs Louise Fleet, that Pelenna Community Council was represented on 11th September at the proclamation of His Majesty King Charles 111's Accession to the throne. ***Noted.***
- c. Letter received from Welsh Government to confirm receipt of the Council response on 'A Fairer Council tax' consultation.
Noted.
- e. Paul Hinder, Grants officer NPTCBC has asked the Community Council to provide letters of support that might have been generated for the Johns Terrace play area refurbishment.
Letters of support will be sought locally.

- f. The seat ordered recently from M/S Streetmaster is now ready for collection. **Clerk will ask Cllr Jeremy Hurley if he is able to collect the seat for us.**
- g. 'Keep Wales Tidy' organisation has informed the Community Council that we have been successful in our bid for an orchard package comprising 12 fruit trees, woodland bulbs, garden tools, 2 benches, waterbutt, hedgehog shelter and a bug hotel. **The offer will be accepted, and the equipment/trees etc will be used at Miles Field, Tonmawr.**

7. 2022/0170 Date of next meeting

Monday 7 November 6:30pm. Full Council meeting Ponrhydyfen Community Centre.

Meeting ended – 8:45 pm.

Chair