

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 9th January 2019 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Des Sparkes
Cllr Diane Evans, Cllr Robert Jenkins,
Cllr Philip Lewis, Cllr Janice Evans,
Cllr Lisa Hawkes, Cllr Wayne Pugh (arrived
at beginning of Budget 2019/20 discussion)

In attendance: The Clerk: David S Mackerras

Apologies: None

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2 2019/001 Declarations of Interest

Nothing declared

3 2019/002 To approve minutes of the Full Council meeting held on Wednesday 7th November 2018

It was proposed by Cllr Robert Jenkins, seconded by Cllr Diane Evans, with all members of Council in favour, that the Minutes of the Full Council meeting of 7th November are accurately recorded

December meeting of Council was inquorate.

4 2019/003 Matters arising

10a - Public engagement on playground took place on Saturday 1st December

6a – Enquiries made with a number of banks. All charge similar amount to Lloyds Bank.

8a – Shrubs now cut back at Johns Terrace playground lower bank.

11 – Enquiries made of Secretary to Macpelah Chapel Trustees regarding their accusation that the Council contractor has cleared drug user needles from the cemetery. The Secretary of Chapel Trustees denied knowledge of the accusation. The Community Council can confirm that there has been no such clearance of needles. The accusation is believed

to be a false claim made by a member of the trustees

11 – Macpelah chapel trustees have confirmed their willingness to re-acquire ownership of Macpelah cemetery.

12 – Risk assessment on litter picking has now been issued to CMO.

13c – There is no further update on the review of the Internal Audit process of Pelenna Community Council.

5 **2019/004 Questions from the public**

There were no members of the public present

6 **2019/005 Finance**

a. **To approve Schedule of payments – November 2018**

Proposed, seconded with all Council members in favour, the the following payments were approved, and receipts noted.

01/11/2018 – 30/11/2018

Pre VAT.

Community Council

Payments

Wages and Salaries at resolved Council rates

Pensions – Nov 2018 – Ees contribution	78.57
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Ers premium	485.73
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HM Revenue & Customs – Nov Ees deductions	136.00
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Ers NI	23.00
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Bank Charges – November 2018	5.00
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The Clerk – travel expenses – October 2018	118.35
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Vodafone	49.30
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PC Homecall – Anti virus & laptop service	60.00
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Receipts

Lloyds Bank Interest – 9 th November	0.04
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SPO Rent – 1st November	95.00
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Macpelah cemetery

Payments

The Clerk – travel expenses – October 2018	34.20
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Receipts

None

c To compare actual finance performance to budget – April – December 2018

Actual performance for Receipts and Payments for the period April – December 2018 was compared with budget and reviewed with the assistance of any necessary explanations. It was agreed that the variance report and explanation of variances should be accepted.

d Budget 2019/20

Proposed by Cllr Wayne Pugh, seconded by Cllr Janice Evans with all members in favour that a net budget expenditure of £38,765 should be accepted for 2019/20, and that a precept for this amount should be issued to Neath Port Talbot County Borough Council.

7 2019/006 Planning applications

There were no applications presented for consideration

8 2019/007 Community maintenance

- a. The CMO report was noted. It was agreed that firm control should be maintained on travel costs and the Chair assisted by providing a copy of a travel claim document used by a neighbouring authority for use as a guide to improving the Pelenna CC claim document .

9 2019/008 Member attendance report

Reported that all members are in compliance with regulations.

10 2019/009 Community Council playgrounds

a. Public engagement outcome

There was a reasonably good attendance at the public engagement event held on Saturday 1st December. All event attendees confirmed that investment at Johns Terrace was their highest priority for the community. Attendees were, mostly in agreement with the play equipment proposed by the Community Council. Residents made the following additional suggestions:

- Benches should be constructed from recycled materials.

- A Disabled/buggy access should be considered from the top road above the playground.
- Complete removal of shrubs on lower bank because of the bee hazard.
- Creation of footholds on the bank below playground.

The Community Council is indebted to two local residents – Mrs Shelley Pugh for providing Social media support in raising awareness of the engagement event, and Mr Neil Vaughan for creating a means of providing online feedback from residents unable to attend the engagement event. It was agreed to obtain quotations for disabled access and handrail provision on the steps.

11 2019/010 Macpelah Cemetery

a. Transfer of ownership offer

Macpelah Chapel body of trustees has confirmed its wish to re-acquire Macpelah Cemetery.

b. Public statement regarding sale

Agreed that a draft public statement will be prepared for consideration at the February Council meeting.

c. Finance issues

Agreed that the following costs will be met from the bank account held in the name of Macpelah Cemetery Fund prior to the return of any funds to Macpelah Chapel:

- Cost of removing cemetery sign
- Cost of moving waste bins
- Cost of Council's legal cost in returning the cemetery to chapel ownership
- Relevant wage/salary costs specific to cemetery operation
- Relevant travel costs specific to cemetery operation
- Cost of replicating the Macpelah Burial Register

12 2019/011 Health & Safety

The next Risk Assessment to be prepared will be related to the work of planting.

13 2019/012 Correspondence

- a. Welsh Government indicated the Section 137 Expenditure limit for 2019-20 - £8.12 per elector.
Noted.
- b. Glynneath Training Centre – List provided of Taster Sessions. Sessions listed between 14th – 16th January.
Noted.
- c. Pen y Cymoedd Wind Farm Community Fund – Indication that the 5th round of the Micro Fund is now open for applications up to £5,000.
Noted.
- d. One Voice Wales provided a training schedule for South Wales – January – March 2019.
Noted.
- e. Pen y Cymoedd Wind Farm Community Fund – notice of celebration event to mark the first two years of the community fund.
Clerk and Chair to attend event at Croeserw Community Enterprise Centre, Afan Valley on 7th February.
- f. Welsh Government update and review on the development of Community Councils.
The update indicates that WG action will focus on strengthening and supporting community councils. WG will consult with OVW on improving access to core training for councillors. The government also will take action to understand more about how community councils use social and digital mediums to engage communities and how this may be improved. It will also consider how relationships between community councils and principal councils may be improved.
Other WG actions will include expending the bursary scheme to assist in training of both councillors and clerks; and continue support the formation of new joint arrangements for service delivery.

It was agreed that the WG Update will be circulated to Council members.

- g.** OVW – notice of ‘Chairing Skills’ training on Monday 14th January at The Zone, Bridgend.

Agreed that Cllr Diane Evans and Cllr Robert Jenkins to attend.

- h.** Local Government Pension scheme.
Notice of possible change in employee contribution following a consultation process.

Noted.

- i.** NPTCBC – Notice of consultation on further draft Supplementary Planning Guidance following adoption of the Local Development Plan.

Noted that the consultation will run for 6 weeks from 9th January to 20th February.

14 2019/013 To set date of next Full Council meeting

Wednesday 6th February 2019 at Tonmawr Community Centre.
The meeting will be preceded by a PACT meeting.

Chair

Meeting closed at 9:00pm.