

# PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 6th March 2019 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Des Sparkes  
Cllr Diane Evans, Cllr Robert Jenkins,  
Cllr Philip Lewis, Cllr Janice Evans,  
Cllr Malcolm Jones, Cllr Wayne Pugh

**In attendance: The Clerk:** David S Mackerras

**Apologies:** None

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**2 2019/028 Declarations of Interest**

Nothing declared

**3 2019/029 To approve minutes of the Full Council meeting held on Wednesday 6th February 2018**

It was proposed by Cllr Robert Jenkins, seconded by Cllr Diane Evans, with all members of Council in favour, that the Minutes of the Full Council meeting of 6th February are accurately recorded

**4 2019/030 Matters arising**

**Minute 11a** – Tenders will be invited for grass cutting at Macpelah cemetery. Notices will be published on the community noticeboards and known local contractors will be informed of the opportunity. Quotations to be received by Friday 22<sup>nd</sup> March. The quotations will be considered at a cemetery committee meeting and the recommended bid will be passed to Full Council for ratification on 3<sup>rd</sup> April 2019.

**5 2019/031 Questions from the public**

There were no members of the public present

**6 2019/032 Finance**

**a. To approve Schedule of payments – February 2019**

Proposed by Cllr Desmond Sparkes, seconded by Cllr

Malcolm Jones with all Council members in favour,  
that the following payments are approved, and receipts  
noted.

**01/02/2019 – 28/02/2019**

**Pre VAT.**

**Community Council**

**Payments**

Wages and Salaries at resolved Council rates		
Pensions – February 2019 – Ees contribution		78.57
	Ees premium	485.73
HM Revenue & Customs – Feb Ees deductions		136.00
	Ees NI	23.00
Bank Charges – February 2019		5.00
The Clerk – travel expenses – January 2019		98.10
Vodafone		43.41
NPTCBC – Ground Rent SPO		75.00

**Receipts**

Lloyds Bank Interest –11th February		0.05
SPO Rent – 1st February		95.00

**Macpelah cemetery**

**Payments**

The Clerk – travel expenses – February 2019		51.30
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**b To note closing balances – 28 February 2019**

The following balances were noted:

Pelenna Current Account	£18,012.03
Investment Account	£ 1,001.16
Macpelah Account	£ 8,376.53
Swansea Building Society	£ 23.43
Total balances	£ 27,413.15

**c To compare actual finance performance to budget – April 2018 – February 2019**

Actual performance for Receipts and Payments for the period April – February 2019 was compared with budget and reviewed with the assistance of any necessary explanations. Proposed by Cllr Malcolm Jones, seconded by Cllr Philip Lewis and agreed by all members that the variance report and explanation of variances should be

accepted.

**d. To consider any conditions to be set for the community centres when considering their grant applications**

Agreed that grants awarded to both Dan y Coed Community Association and Pontrhydyfen Community Centre in 2019/20 will not be paid until the latest Revenue Accounts and Balance sheet is made available to Council. This will inform the Community Council that the grant is indeed required and so ensure that public funds are wisely spent.

**7 2019/033 Planning applications**

The following application was presented for consideration

**Application number:** 2019/0123

**Applicants name/address:** Mr Ron Evans, 2 Railway Terrace, Fforch Dwm Road, Port Talbot, SA12 9SU

**Site location:** Land opposite 2 Railway Terrace, Tonmawr, Port Talbot, SA12 9SU

**Proposed development :** Detached outbuilding to front garden of dwelling

**Comments:** No observations.

An application for an amendment to a 2014 planning application in respect of an intended Wind Farm adjacent to the community was presented to Pelenna Community Council, details as follows:

**Application number:** 2014/0825

**Applicants name/address:** Mr Stuart Watcham, Pennant Walters (FoelT) Ltd, Hirwaun House, Hirwaun, Aberdare, CF44 9UL

**Site location:** Foel Trawsnant, Bryn, Port Talbot

**Proposed development :** Installation of 11 wind turbines with a maximum tip height of 145m to generate up to 33MW, together with ancillary development including substation and control building, on site underground electrical cables, stone site access tracks, temporary construction compounds, turbine foundations and temporary crane pads (Amended application which seeks a reduction in the number of turbines

from 13 to 11, an increase in maximum tip height of turbines from 120m to 145m).

It was noted that the development would take place adjacent to the Port Talbot to Bryn Road. In the event that the nearest turbine is located within 2 kilometers of the Pelenna Community boundary, Pelenna community will benefit from the windfarm community fund. Neath Port Talbot County Borough is currently investigating the situation.

## **8 2019/034 Community maintenance**

### **a. CMO Report including Member comments**

The CMO report was noted. Various issues will be reported to NPTCBC.

It was also noted that the Road side seat located at Glan Pelenna is in need of attention and the CMO will be asked to add this to the list of seats requiring attention.

### **b. Trailer purchase**

It was noted that trailers are available from under £1,000 at M/S Halfords with 2 metre overall length. Clerk was authorised to proceed with purchase.

## **9 2019/035 Member attendance report**

It was reported that all members are in compliance with regulations.

## **10 2019/036 Community Council playgrounds**

### **a. Maintenance report**

It was reported that regular checks and litter picking continues on a weekly basis at Johns Terrace and Dan y Coed playgrounds.

The surface at Dan y Coed playground has become very muddy due to recent heavy rainfall. Sand has been spread which has successfully stabilised the surface. Cllr Wayne Pugh commented that Council should satisfy itself that suitable sand has been used in these circumstances.

## **11 2019/037 Macpelah Cemetery**

### **a. Maintenance**

Collection of maintenance donations will be carried out over the next two weeks at both Community Centres.

### **b. Transfer of ownership update**

Macpelah Chapel trustees have decided that they no longer wish to acquire ownership of the cemetery. It was decided that Legal advice be taken on the possibility of handing back ownership of cemetery to Chapel Trustees if contractual conditions are not maintained by the Trustees.

### **c. Enforcement of public access to toilet facilities**

In view of the trustees decision regarding cemetery ownership it was decided that Chapel Trustees will be pressed on the issue of public access to the toilets in accordance with the terms of the 2015 contract.

## **12 2019/038 Pen y Cymoedd Micro grant**

It was confirmed that an application for a Micro Grant to fund a Community Engagement programme and creation of a Community development plan, was submitted by due date and the submission was confirmed on 15<sup>th</sup> February. Since this date further information has been requested. These enquiries included the provision of:

- A list of Assets owned or maintained by the Council
- Letters of support for the project from Partner Community organisations
- A breakdown of costs relating to the project
- The intended leadership of the project – the Clerk with details of his experience

The Council was advised not to link an application for the 'development plan' project with funding for the purchase of a maintenance trailer

## **13 2019/039 Health & Safety**

Nothing to report

**14 2019/040 Correspondence**

- a. Email from Pen y Cymoedd Community fund confirming receipt of the Micro Fund grant application. **Noted.**
- b. Copy of Annual Report of the Independent Remuneration panel for Wales. **Updated allowances for Members was noted.**
- c. NPTCBC – Details of Mayor’s Charity dinner. **Noted.**
- d. Welsh Government details on funding support 2019/20. **Noted**
- e. Letter from CMO detailing a request for a salary increase. **Agreed that neighbouring Community Councils comparison pay rates for similar work will be investigated**

**15 2019/041 To set date of next Full Council meeting**

Wednesday 3rd April 2019 at Tonmawr Community Centre.

It was agreed that every effort will be made to fill the 3 casual vacancies that are currently held by the Community Council. Partnership organisations within the community will be approached to encourage local residents to serve on the Community Council.

Chair .....

*Meeting closed at 8:45pm.*