

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 3rd July 2019 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans
Cllr Robert Jenkins, Cllr Christopher Jones,
Cllr Philip Lewis, Cllr Patrick Davis,
Cllr Wayne Pugh, Cllr David Hole.

In attendance: The Clerk: Mr David S Mackerras

Apologies: Cllr Janice Evans, Cllr Desmond Sparkes,
Cllr Malcolm Jones, Cllr Lisa Hawkes.

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2 2019/119 Declarations of Interest

Cllr Chris Jones declared an interest as he currently holds the contract for grass cutting at Macpelah Cemetery.

3 2019/120 To approve minutes of the Full Council meeting held on Wednesday 5th June 2019

Proposed by Cllr Robert Jenkins, seconded by Cllr Philip Lewis with all members of Council in favour, that the minutes of the Full Council meeting of 5th June 2019 are accurately recorded.

4 2019/121 Matters arising

Minute 2019/091 – It was reported that the metal sheets have mysteriously disappeared from the cemetery.

Minute 2019/095b – Lane now cleared

Minute 2019/097 – Parks & Open Spaces committee visited Dan-y-Coed playground. Following observations made : No rotten fences were seen, however one broken rail roadside to be replaced. Fences to be wire brushed and stained with child-friendly wood stain; Swing chain protector split at bottom and needs attention; Sign and bin to be ordered.

5. 2019/122 To approve minutes of Parks & Open Spaces committee held on Thursday 13th June 2019

Proposed by Cllr Robert Jenkins, seconded by Cllr Diane

Evans with all committee members in favour that the minutes are accurately recorded.

6. 2019/123 To approve minutes of Finance committee held on Wednesday 26th June 2019

Proposed by Cllr Philip Lewis, seconded by Cllr Robert Jenkins with all committee members in favour that the minutes are accurately recorded.

7. 2019/124 Questions from the public

No members of public were present.

8. 2019/125 Report & Update on County Borough/Pelenna Community Issues – Cllr Jeremy Hurley

has arranged the following

- a. NRW to cut back overhanging trees on access road to Tyn Ton Farm.
- b. To meet with Tai Tarian to discuss clearance of spaces in Dan y Coed.
- c. To deal with speeding issues at Tonmawr Road.
- d. To investigate cars spraying water over pedestrians.
- e. Identify a possible site for off road parking on Tonmawr Road.
- f. To deal with cut back of vegetation on land adjacent to Lewis Street.
- g. To deal with the repair of a seat at the top of Macpelah cemetery.
- h. To attempt to increase Pelenna electorate by encouraging residents to update the electoral register.

9. 2019/126 Finance

a. To approve Schedule of payments – June 2019

Proposed by Cllr Wayne Pugh, seconded by Cllr Diane Evans with all Council members in favour, that the following payments are approved, and receipts noted.

01/06/2019 – 30/06/2019

**Pre VAT.
Community Council
Payments**

Wages and Salaries at resolved Council rates	
Pensions – June 2019 – Employees contribution	75.20
Employers premium	502.90
HM Revenue & Customs – June Ees deductions	136.70
Employers NI	13.23
Bank Charges – June 2019	5.00
The Clerk – travel expenses – May 2019	119.70
Vodafone	45.90

Receipts

Lloyds Bank Interest – 10th June	0.04
SPO Rent – 1st June	95.00

Macpelah cemetery

Payments

The Clerk – travel expenses – May 2019	17.10
Chris Jones – Grass cutting	300.00

Receipts

Maintenance donations	35.00
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It was noted that claims for staff Travel expenses should be submitted in a timely manner so that they may be paid promptly, on a monthly basis.

b To note closing balances – 30 June 2019

The following balances were noted:

Pelenna Current Account	£18,887.52
Investment Account	£ 1,001.32
Macpelah Account	£ 9,291.53
Swansea Building Society	£ 23.43
Total balances	£29,203.80

c To compare actual finance performance to budget – April - June 2019

Actual performance for Receipts and Payments for the period April-June 2019 was compared with budget and reviewed with the assistance of explanations. Proposed by Cllr Wayne Pugh, seconded by Cllr David Hole and agreed by all members that the variance report and explanations be accepted.

10. 2019/127 Planning applications

- a. No applications were presented for consideration

11. 2019/128 Community maintenance

a. CMO Report

The CMO report was noted. Issues will be reported to NPTCBC as necessary.

b. Members comments/requests

Agreed to obtain quotations to create second entrance to Johns Terrace Children's playground.

Clerk to write to Dan y Coed Community Association to suggest sharing ownership of Mower which is currently owned by the Association. The machine requires repair for broken blade. The Community Council cannot assist in the repair arrangement or cost unless it has some equity in the mower.

12. 2019/129 Member attendance report

It was reported that all members are in compliance with regulations.

Agreed that the Community Council will recommence publishing annual attendance stats for Council Members

13. 2019/130 Cemetery

a. Maintenance

Grass cut on 25 June 2019.

b. Update on Enforcement of Public access to toilet facilities

Neath Port Talbot CBC Legal department instructed to begin enforcement action. The solicitor charge rate is £101 per hour. They will initially write to the Trustees to alert them to forthcoming action if public access is not made

available.

- 14. 2019/131 To consider supporting the Dragon Ride**
 Cllr Pat Davis believes it is possible to meet with the Ride organisers on Monday 19th or Tuesday 20th August. It was agreed that Cllr Davis should make an appointment for Cllr Diane Evans, Cllr Pat Davis, Cllr Chris Jones, Cllr David Hole, NPTCBC Member Cllr Jeremy Hurley and Clerk David Mackerras. Working party to report back to Council to establish level of interest.
- 15. 2019/132 To consider placing a Community Christmas Tree in Pontrhydyfen and Tonmawr**
 NPTCBC Member, Cllr Jeremy Hurley will investigate possible sites which will be acceptable to NPTCBC. Clerk to contact Cllr Charlotte Galsworthy to look into key aspects such as tree illumination, sale of memory decorations etc. An extraordinary meeting will be arranged for Wednesday 7th August 7:00pm to further discuss practical issues which will be informed by prior enquiries.
- 16. 2019/133 Health and Safety**
 Nothing to report.
- 17. 2019/134 Correspondence**
- a. Letter received from NPTCBC concerning local bus Company revisions – Change of time for return service from Neath to Pontrhydyfen.
Noted.
 - b. One Voice Wales newsletter – to be circulated to Council Members.
Noted.
 - c. Correspondence from Welsh Government – update on ‘Renewing our Democracy’ – to be circulated to Council Members.
Noted.
 - d. Notice of dates for the remainder of the year 2019/20 of CBC/Community Council liaison forum.
Clerk to enquire on deadline dates by which items should be submitted for inclusion on Agenda.

- e. Invoice for external audit fees for 2017/18.
Invoice approved for payment.

18. 2019/135 Date of Next meeting

Extraordinary meeting Wednesday 7th August 2019 at
Tonmawr Community Centre – 7:00pm. – one item on agenda:
Community Christmas trees
Full Council meeting Wednesday 4th September 2019 at
Tonmawr Community Centre – 7:00pm.

Chair

Meeting closed at 9:00pm.