

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 15th May 2019 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans
Cllr Robert Jenkins, Cllr Lisa Hawkes,
Cllr Philip Lewis, Cllr Janice Evans,
Cllr Malcolm Jones, Cllr Wayne Pugh
- In attendance: The Clerk:** Mr David S Mackerras
Prospective co-opted Council members:
Mr Chris Jones, Mr Patrick Davis
Friends of St Teilo’s Church, Tonmawr:
Mr John Rawlinson
- Apologies:** Cllr Desmond Sparkes
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- 2 2019/073 Declarations of Interest**
Cllr Janice Evans declared an interest on matters relating to Tonmawr RFC which will be presented during correspondence as her son is the Chair of the club this season.
Cllr Wayne Pugh, Cllr Lisa Hawkes, Cllr Diane Evans and Cllr Robert Jenkins also declared an interest on the same matter as members of Tonmawr RFC.
- 3 2019/074 To approve minutes of the Full Council meeting held on Wednesday 3rd April 2019**
It was proposed by Cllr Wayne Pugh, seconded by Cllr Robert Jenkins, with all members of Council in favour, that the Minutes of the Full Council meeting of 3rd April 2019 are accurately recorded
- 4 2019/075 Matters arising**
There were no matters arising
- 5 2019/076 Questions from the public**
Mr John Rawlinson representing the Friends of St Teilo’s updated Council on a grant application to build a War

Memorial in front of the Church, overlooking Pelenna Valley. The application for £3,600 will be sufficient to provide for the full cost, and the grant application has been supported by letters from various organisations within the Community, including this Community Council. Mr Rawlinson indicated that he would keep the Council informed on the grant application outcome.

6 2019/077 Finance

a. To approve Schedule of payments – April 2019

Proposed by Cllr Robert Jenkins, seconded by Cllr Lisa Hawkes with all Council members in favour, that the following payments are approved, and receipts noted.

01/04/2019 – 30/04/2019

Pre VAT.

Community Council

Payments

Wages and Salaries at resolved Council rates	
Pensions – April 2019 – Ees contribution	72.56
Ers premium	456.09
HM Revenue & Customs – April Ees deductions	135.84
Ers NI	12.24
Bank Charges – April 2019	4.17
The Clerk – travel expenses – March 2019	108.90
Vodafone	43.42
Establishment allowance	300.00
Clerk – Reimbursement for Stationery purchase	7.18
Clerk – Reimbursement for payroll software	49.00
NPTCBC – Rent SPO Land	75.00

Receipts

Lloyds Bank Interest – 9th April	0.04
SPO Rent – 1st April	95.00
VAT Reclaim	875.19
NPTCBC First Instalment of Precept	12921.67

Macpelah cemetery

Payments

The Clerk – travel expenses – March 2019	34.20
ICCM Subscription	95.00

Receipts

5 th April Maintenance donations	25.00
Maintenance donations	710.00

b To note closing balances – 30 April 2019

The following balances were noted:

Pelenna Current Account	£25,960.65
Investment Account	£ 1,000.24
Macpelah Account	£ 9,616.53
Swansea Building Society	£ 23.43
Total balances	£36,600.85

c To compare actual finance performance to budget – April 2019

Actual performance for Receipts and Payments for the period April 2019 was compared with budget and reviewed with the assistance of explanations. Proposed by Cllr Malcolm Jones, seconded by Cllr Wayne Pugh and agreed by all members that the variance report and explanations be accepted.

d. To agree Pelenna Community Council Discretionary policy for the Local Government Pension Scheme

Item deferred to the June meeting.

7 2019/078 Planning applications

- a. No applications were presented for consideration

8 2019/079 Community maintenance

a. CMO Report

The CMO report was noted. Issues will be reported to NPTCBC as required.

b. Members comments/requests

None received

9 2019/080 Member attendance report

It was reported that all members are in compliance with regulations.

10 2019/081 Community Council playgrounds

Nothing to report.

11 2019/082 Cemetery

a. Maintenance

No Funeral Director has admitted to leaving metal corrugated sheets at the cemetery. Mr Chris Jones offered to remove the sheets from the cemetery.

b. To decide on Enforcement of Public access to toilet facilities

Proposed by Cllr Robert Jenkins, seconded by Cllr Lisa Hawkes with all in favour that Council will press ahead with legal action against Macpelah Chapel Trustees to enforce the covenant regarding public access to toilet facilities at Macpelah cemetery. The Clerk is authorised to spend up to £500 pre-VAT to achieve this aim without further reference to the Community Council.

12. 2019/083 Update on creation of War Memorial at St Teilo's Church, Tonmawr

This update was provided under Questions from the public.

13. 2019/084 Filling of Casual Vacancies

Two local residents have expressed an interest in being co-opted as Members of the Community Council. Mr Chris Jones and Mr Patrick Davis, following interviews regarding skills they are able to bring to the Council, were both accepted provisionally as Members of Council. As the call for an election was displayed some time ago, advice has been sought from the Electoral Registration office at Neath Port Talbot Council on the legality of the appointments.

Proposed by Cllr Wayne Pugh, seconded by Cllr Robert Jenkins with all members in favour that both Candidates may be confirmed as full members of Council prior to the June meeting providing that confirmation of legality of appointment

is received from Neath Port Talbot County Borough Council.

14. 2019/085 Health & Safety

Nothing to report

15. 2019/086 Correspondence

- a. Tonmawr RFC has requested Financial support from the Community Council to assist the club during the off-season period. Cllr Janice Evans has declared an interest in this matter and took no part in the discussion or vote.
Proposed by Cllr Philip Lewis, seconded by Cllr Malcolm Jones with all present in favour that the sum of £100 will be granted to Tonmawr RFC to assist the club out of season. A sum of £100 will also be offered as a grant to Pontrhydyfen RFC.
- b. One Voice Wales has called for motions for the 2019 AGM. Motions to be of National issues only and should be received by 20th June.
Noted.
- c. Neath Port Talbot CBC invites Community/Town Councils to an LDP event on Thursday 16th May at St Pauls Church Hall, Port Talbot.
Noted. No one available to attend.
- d. One Voice Wales is holding a Chairing Skills course at Neath on 20th May, at Bridgend on 29th May and at Swansea on 3rd July at a cost of £40 per Member.
Chair Cllr Diane Evans and Cllr Robert Jenkins will attend the Neath course on Monday 20th May.
- e. An Emergency Services Fun day will be held at Penlan, Swansea Leisure Centre on 22nd June.
Noted.

16. 2019/087 Report on CMO contribution to grass cutting

CMO has agreed to undertake some some grass cutting at Macpelah cemetery to supplement the work of the Contractor.

Cllr Malcolm Jones left the meeting at this point.

Proposed by Cllr Diane Evans, seconded by Cllr Janice Evans with all present in favour that the Council is unable to comply with the CMO's request that the agreed Trailer hire

charge be paid as Travel expenses to avoid tax deduction. It is understood that the CMO intends to stand as a candidate in the CBC by-election to be held on 23 June. The Clerk was requested to investigate the consequences for the Community Council in the event that he is successful, in terms of time release to undertake Council duties, and to establish whether there is an obligation to pay for the hours during which he may be absent from his CMO work.

17. 2019/088 To set date of next Full Council Meeting

Wednesday 5th June 2019 at Tonmawr Community Centre.

Chair

Meeting closed at 10:15pm.