

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Finance committee Meeting held on Wednesday 26th June 2019 at Tonmawr Community Centre at 6.30 p.m.

- 1 Present:** Chairperson – Cllr. Diane Evans
Cllr Robert Jenkins, Cllr Malcolm Jones,
Cllr Desmond Sparkes, Cllr Philip Lewis.

In attendance: The Clerk: Mr David S Mackerras

Apologies: None

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2 2019/107 Declarations of Interest

Nothing declared.

3 2019/108 To consider and Approve the Internal Auditor's report for the year 2018/19.

The report was considered and it was agreed that the internal Auditor's report should be accepted.

4 2019/109 To sample test the Accounting records underlying the Annual Return for the year 2018/19

The committee tested the accounting records checking invoices against the cheque or direct debit payment, and through to the bank account.

The bank reconciliations were also observed and it was noted that the closing balance of the Annual Return matched the total cash book balances of the Lloyds current account, Lloyds instant access account, Lloyds Macpelah account and Swansea Building Society account.

The committee also noted that the VAT element of all invoices has been reclaimed in the VAT return for 2018/19.

5 2019/110 To recommend the approval of the Annual Return 2018/19 for submission to the External Auditor.

The committee, taking into account the Internal Auditor's report and the sample checks which they carried out, agreed to recommend approval of the Annual Return 2018/19, to Full

Council, and that the Return be submitted to the External Auditor.

Chair
04 September 2019