

PELENNA COMMUNITY COUNCIL CYNGOR CYMUNED PELENNA

Minutes of the Full Council Meeting held on Wednesday 4th April
2018 at Tonmawr Community Centre at 7.00 p.m.

- 1 Present:** Chairperson – Cllr. Philip Lewis
Cllr Malcolm Jones, Cllr Lisa Hawkes,
Cllr D Sparks, Cllr Diane Evans, Cllr Wayne Pugh,
Cllr Robert Jenkins,
In attendance: The Clerk: David S Mackerras
Apologies: Cllr Janice Evans
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- 2 2018/033 Declarations of Interest**
None.

- 3 2018/034 Minutes of the previous meeting held on
Tuesday 6th March 2018**
It was proposed by Cllr Wayne Pugh, seconded by Cllr
Lisa Hawkes and unanimously agreed, subject to Cllr Des
Sparks being added to the meeting attendance list that the
minutes of the meeting should be approved as an accurate
record.

- 4 2018/035 Matters arising**
There were no matters arising.

- 5 2018/036 Questions from the public**
No members of the public were present.

- 6 2018/037 Planning applications**
There were no planning application presented for
consideration:

- 7 2018/038 Correspondence**
a. OVW – Motions for AGM by 31 May 2018 – Community
Councils invited to submit motions for AGM debate and
consideration in respect of issues of national importance.

Noted.

- b. Letter from Wales Audit Office emphasising the importance of External audit. *Noted.*

8 2018/039 Reports

Community maintenance:

- Routine weekly /daily jobs completed.... litter picks , playground checks, gullies ,watercourses, through PELENNA .(landscaping clearing molehills)
- Strimmed and cleared steps at Lewis street embankment removed debris at Lewis street
- Cut hedges/ overhangs along Station road Pontrhydyfen
- Cut brambles and overhangs Behind tubular fence at Dan y bont
- Continued to Cut/clear overhangs and brambles from tubular fence along Tonmawr Road/hill opposite rockery area.
- Commenced clearance of brambles at bank below old school
- Daffodils that were planted are starting to show throughout Pelenna
- Cut brambles at Twyn y pandy Pontrhydyfen
- Painting projects are delayed because of the weather , Post office due for a coat of Magnolia stone paint to improve appearance
- Grass cutting season almost here.

Time clock

It was proposed by Cllr Des Sparkes, seconded by Cllr Diane Evans that a time clock should be purchased in order to record the CMO start and finish times. 6 members were in favour of the proposal with one against .

Cllr Malcolm Jones left the meeting at this point.

The Clerk was authorised to spend up to £150 to purchase the clock and necessary card supplies. He should also make enquiries with Dan y Coed Community Association to ensure that we may place the time clock in a secure location at Tonmawr Community centre.

It was reported that cars are parking in and near the bus turning circle.

Cllr Martin Ellis and Neath Port Talbot CBC will be contacted to request new dog bins are located at Railway Terrace and alongside Tonmawr Community Centre.

Cllr Ellis and NPTCBC will also be contacted regarding serious concerns over the road collapse below the mission bend. It is felt that the work being carried out at this location is not helping. In fact it is believed to be adding further to the problem.

Playground report:

- Safety checks continue on a regular basis
- Annual ROSPA Inspections have been carried out at Johns Terrace and Dan y Coed playgrounds
- A meeting of the Parks & Open spaces committee will meet at 10:45am on 18 April to review these reports. Committee members will meet with the CMO at 11:15pm to discuss any repair work required

The CMO should cut Miles Field prior to the school summer holidays.

Clerk's report

Bank Account balances at 31st March 2018.

Community Council Account – cheque book	£13,486.61Cr.
Community Council Instant Access Account	£ 1,000.70Cr.
Macpelah Cemetery – cheque book account	£ 10,711.54Cr.
Swansea Building Society	£ 23.40Cr.

Total balances at 31st March 2018 - £25,222.25

Budget monitoring - A comparison of Actual and Budget performance report was presented for the period April 2017 to March 2018. This showed overall income for the year 2017/18 £324 higher than anticipated representing Rent arrears collected.

It also showed that overall expenditure was lower than expected by £5,052 as, very little election or project costs are due, saving £4,080.

Pensions are overspent by £1,388 as the Council is currently paying back a pension fund shortfall to the Local Government scheme, being £1,100.

Cemetery Income was less than anticipated by £1,010 and expenditure below budget by £821

Members Attendance: All members compliant in accordance with regulations.

Macpelah cemetery:

- Finished curb stone clearance/lining footpath improvements
- Removed pile of earth and landscaped in front of waste bins
- Commenced repairing footpaths - pointing
- Routine checks continue with salt gritting as required

Tenders have been received to complete handrail at the top and bottom of the central footpath. An additional tender is awaited and all tenders will be considered at the May Full Council meeting.

A meeting of the cemetery committee will be held at 10:00am on 17 April 2018 to discuss a range of issues.

9 2018/040 Local Development Plan consultation on draft supplementary planning guidance

The Community Council wishes to indicate to the consultation that it is in favour of land banks to facilitate the transfer of wild life.

10 2018/041 Health and Safety

It was agreed to purchase a whistle to improve CMO safety whilst lone working

Further agreed to consider renewal of the grass strimmer and hedgecutter – non vibratory. Three quotations to be obtained.

11 2018/042 Payment of Accounts & Receipts

The following accounts were approved for payment and receipts acknowledged.

01/03/2018 – 31/03/2018

Pre VAT.

Community Council

Payments

	Wages and Salaries at resolved Council rates	
	Pensions – February 2018 – Employees contribution	77.80
	Employers premium	
481.90		
	HM Revenue & Customs – March Employees deductions	135.44
	Employers NI	
24.64		
	Bank Charges – March 2018	5.00
	The Clerk – travel expenses – February 2018	121.50
	Neath Port Talbot CBC – ROSPA playground inspections	120.00
	Wales Audit office – External audit	186.45
	D S Mackerras – Reimbursement for stamp purchases	31.20
	Peter Hughes – Travel expenses – January	25.97
	Vodafone	
46.98		
	Receipts	
	Lloyds Bank Interest –9 th March	0.04
	SPO Rent – 1 st March	95.00
	Macpelah cemetery	
	Payments	
	Chris Jones – Grass cutting	300.00
	D S Mackerras – Reimbursement for Whisky – A Warlow	16.00
	Refund of Grave plot	500.00
	Receipts	
	Interment fee	
120.00		
	Purchase of Plot & Interment	880.00
	Maintenance donation	10.00

12 2018/043 Date of Next meeting

Wednesday 2nd May 2018, Tonmawr Community Centre.

Chair